

EDALE PARISH COUNCIL REGULAR MEETING

Edale Village Hall on 18th July 2024 at 8:00pm

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Minutes

Present: Cllrs. Joanna Collins (Chair), Julie Morten, Cedric Gilbert, David Shirt. Clerk – Tracy Whitley

Prior to the start of the meeting: The Parish Council and the Clerk expressed their deepest condolences to Cllr. Cedric Gilbert and his family following the recent loss of his son, Mark.

24/07/1 Apologies for absence. Cllr. Morgan Jackson. Noted

24/07/2 Declarations of interests. None

24/07/3 Public speaking – max 10 min.

HPBC Cllr. Collins mentioned 3 points

- (i) the Cllrs initiative fund is still available for small grants for community organisations
- (ii) HPBC are undertaking a consultation for their 'Plan for Nature'
- (iii) the PDNPA will be undertaking a consultation on their local plan, starting in autumn.

24/07/4 Chairman's announcements (Not for discussion).

24/07/5 Minutes of previous meetings. Minutes for the regular meeting of the Parish Council of 12th June 2024 were proposed for adoption as an accurate record of the meeting by Cllr. Gilbert, seconded by Cllr. Morten. Adopted.

24/07/6 Report on matters arising from the minutes (unless noted for discussion later in the meeting). The Clerk reported that the notes from the public meeting on biodiversity held on 8th May have now been published.

24/07/7 Items for discussion/ decision.

24/06/7.1 Policies and Procedures for review and approval for adoptions

- (i) Financial Regulations. These regulations have been completely updated in line with DALC's recently revised model document. Revised regulations proposed for adoption by Cllr. Gilbert, seconded by Cllr. Morten. Adopted.
- (ii) Risk Assessment & Risk Management Policy. This policy has been updated with a minor change to include online banking. Updated policy proposed for adoption by Cllr. Gilbert, seconded by Cllr. Morten. Adopted.
- (iii) Freedom of Information, Transparency & Publication Policy. Proposed for adoption with no changes by Cllr. Gilbert, seconded by Cllr. Morten. Adopted.
- (iv) Members Allowance Scheme. Proposed for adoption with no changes by Cllr. Gilbert, seconded by Cllr. Morten. Adopted.
- (v) Equality & Diversity Policy. Proposed for adoption with no changes by Cllr. Gilbert, seconded by Cllr. Morten. Adopted.

24/07/7.2 Parking & traffic issues

- (i) Reply from Philip Braisby at DCC re: Double yellow lines. The Parish Council's recent request for double yellow lines along Hope Road has been refused. The Clerk is to write to Mr Braisby to thank him for his reply. **ACTION: Clerk**
- (ii) Update on long-term plans for station car park. Carried forward due to Cllr. Jackson's absence from this meeting. Add to September agenda.

- (i) 24/07/7.3 Guidance document for organising events in Edale. A local landowner contacted the Parish Council with questions about the information sent to organisations who intend to hold events in Edale. The councillors all agreed that the document needs updating. It will be reviewed by Cllr. Collins and the Clerk with possible input from local landowners. **ACTION: Clerk & Cllr. Collins** Add to September Agenda.

24/07/7.4 Village projects. There is a provision of £250 per year in the budget for future village projects. The balance currently stands at £500 with a further £250 due to be added at the end of this financial year. The Clerk is to request input from local residents on possible small and medium-sized projects for consideration. Any suggested projects must be of benefit to the village as a whole. **ACTION: Clerk** Add to September agenda

24/07/8 Planning. New Applications: None. **Decisions:** None.

24/07/9 Finance.

24/07/9.1 Updated daily accounts for 2023/24. Noted.

24/07/9.2 Bank reconciliation & record of balance of funds. The balance of funds including outstanding expenditure and uncleared income stands at £11,785.14. This is made up of Council funds of £7289.03 and Car park funds of £4496.11. Approved and signed by the Chair

24/07/9.3 Clerk's pay and expenses. Approved and signed by the Chair.

24/07/9.4 First quarter budget report. The Clerk reported that there is very little variation from the agreed budget. What variation there is is down to unspent funds. There are negligible overspends at this stage. Noted.

24/07/9.5 Unity Trust Bank deposit account. The new deposit account is now open. It was proposed by Cllr. Collins and seconded by Cllr. Shirt that a transfer of £5,000 from the current account into the deposit account will be made and sent for approval with this month's online payments. Agreed. **ACTION: Clerk**

24/07/9.6 Invoices & Payments for approval for payment by bank transfer. All approved.

(i)	Information Commissioner's Office (Data Protection Fee renewal)	£40.00
(ii)	Edale Village Hall (april/may/june)	£49.50
(iii)	Unity Trust Bank (service fee)	£18.00
(iv)	Gary Widdowson Gardening Services (mowing R1 2 cuts jun)	£80.00
(v)	Tracy Whitley - Clerk (salary & expenses)	£401.60

24/07/10 Items for Information

24/07/10.1 Highways & Footpaths

- (i) Updates on Outstanding Highways & Footpath Issues (a) Deep potholes at Nether Booth now filled (b) Potholes on road to Upper Booth still not done. Clerk to chase this up. (c) Blocked drainage grids at Nether Booth and on Hope Road near Glan Noe driveway still need attention. Clerk to chase this up (d) Dilapidated handrail on footpath down to Gibraltar Bridge has now collapsed. Clerk has reported to DCC with photos. Follow up with letter from PC (copy to MP & DCC Cllr). **ACTION: Clerk**

(ii) New Highways & Footpath Issues. None.

24/07/10.2 Village Hall Committee report. Julia Thompson, the Chair of the Edale Village Hall and Playing Field Management Committee reported that the suggestion of using part of the playing field for parking was discussed at the last committee meeting. There were pros and cons to the proposal. The number of cars that could be accommodated was not high, and it was agreed that the cons outweighed the pros and therefore it was decided not to go ahead with this project.

24/07/10.3 Edale Charities Car Park

- (i) Report on income & usage. £1512 income in June across 3 days operations by FOHES and 1 day open for a wedding. There are 16 days remaining for use in the current financial year.
- (ii) It was agreed that the Clerk should remind charity co-ordinators that the cash taken at the car-park should be delivered to the Clerk by the Tuesday after the weekend opening, in order for it to be banked on the Wednesday. The charity co-ordinators are also responsible for making the decision on when to open the car-park. **ACTION: Clerk**

24/07/10.4 DALC. July newsletter. Clerk to forward the article on Community Buildings Grants to the Village Hall.

ACTION: Clerk

24/07/10.5 Police Reports. Only two crimes recorded in Edale in the past 4 weeks. 22/06/24- dog bites young child (minor). 23/06/24 - vehicle keyed

24/07/10.6 Village Events. None.

24/07/11 Correspondence (circulated)

24/07/11.1 DCC Community Newsletters (also posted on Edalelist)

- (i) Community News 10th June
- (ii) Community News 17th June
- (iii) Community News 1st July

24/07/11.2 PDNPA New system to report planning breaches - press release and poster. Clerk to send this out on Edalelist. **ACTION: Clerk**

24/07/11.3 The BOG Standard - Moors for the Future Partnership. Summer newsletter

24/07/11.4 PDNPA Parishes Bulletin

24/07/11.5 HPBC Cultural Strategy Advisory Group

24/07/12 Next meeting. Wednesday 11th September at 8pm NOTE: No Parish Council meeting in August

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