

**EDALE PARISH COUNCIL
ANNUAL MEETING
Edale Village Hall on Wednesday 8th May 2024 at 8:00pm.
www.edaleparishcouncil.org.uk**

Minutes

**PRESENT: Cllrs. Joanna Collins (Chair), Cedric Gilbert, Morgan Jackson, Julie Morten, David Shirt.
Clerk – Tracy Whitley. 3 members of the public**

24/05/1a Apologies for absence. None

24/05/1b Procedural matters.

- (i) Election of Chairperson for 2024/2025. Cllr. Collins was proposed as Chair by Cllr. Jackson and seconded by Cllr. Morten. Elected. Cllr. Collins signed the Declaration of Acceptance of Office of Chairperson.
- (ii) Election of Vice-Chairperson for 2024/2025. Cllr. Jackson was proposed as Vice-Chair by Cllr. Collins and seconded by Cllr. Shirt. Elected. Cllr. Jacksons signed the Declaration of Acceptance of Office of Vice-Chairperson

24/05/2 Declarations of interests. Cllr. Jackson declared an interest in item 24/05/8.2 a planning application for Newfold Farm. Noted.

24/05/3 Public speaking – max 10 min.

- (i) Caroline Jackson thanked the PC for hosting a very interesting meeting on biodiversity which had taken place immediately prior to this meeting.
- (ii) Andrew Critchlow said that an application from Cornerstone to erect a new Vodaphone/O2 mast at Shaw Wood Farm will be going to planning soon.
- (iii) HPBC Cllr Collins mentioned a monthly ‘regeneration’ newsletter from HPBC containing information about training and grants for businesses. The newsletter will be circulated on Edalelist. **ACTION: Cllr. Collins.**
- (iv) Cllr. Collins also reported that HPBC are developing a ‘culture strategy’. Advice on small grants for cultural groups / projects will soon be available from the HPBC Culture Officer.

24/05/4 Chairman’s announcements (Not for discussion). None.

24/05/5 Minutes of previous meetings.

Minutes for the regular Parish Council Meeting of 10th April 2024 were proposed for adoption as an accurate record of the meeting by Cllr. Gilbert. Seconded by Cllr. Collins. Adopted.

24/05/6 Report on matters arising from the minutes (unless noted for discussion later in the meeting).
None.

24/05/7 Items for discussion/ decision.

24/05/7.1 Policies and Procedures. The Clerk reported that DALC have very recently released some new model policy documents which can be modified for use by Edale Parish Council. In light of this it was proposed that the review and approval of the following policies and procedures be carried forward to the June meeting. Proposed by Cllr. Morten and seconded by Cllr. Shirt. Agreed. The Clerk will review the following documents and circulate them all to the Cllrs. for them to also review prior to the next meeting. **ACTION: Clerk & All Councillors.** In the meantime the current policies and procedures will remain in place.

- (i) Code of Conduct
- (ii) Standing Orders
- (iii) Financial Regulations
- (iv) Statement on Internal Control
- (v) Risk Assessment

24/05/7.2 Election of the following positions:

- (i) Edale Parish Council representative to Edale Charities committee. Cllr. Gilbert was proposed for this position by Cllr. Jackson and seconded by Cllr. Morten. Elected.
- (ii) Edale Parish Council representative to Edale Village Hall committee. Cllr. Shirt was proposed for this position by Cllr. Collins and seconded by Cllr. Jackson. Elected.
- (iii) Edale Parish Council co-ordinator of volunteers for Edale Charities Car Park. John Payne was proposed for this position by Cllr. Jackson and seconded by Cllr. Shirt. Elected. The Clerk will contact John Payne for confirmation of his acceptance. **ACTION: Clerk.**
- (iv) Edale Parish Council representative to Breedon Liaison committee. Andrew Critchlow and Phil Rogers were proposed for this position by Cllr. Morten and seconded by Cllr. Gilbert. Elected. Andrew Critchlow was present at the meeting and confirmed his acceptance. The Clerk will contact Phil Rogers for confirmation of his acceptance. **ACTION: Clerk.**

24/05/7.3 Annual inspection of council assets. The noticeboards have recently been inspected and do not require a further inspection at this time. Cllr. Jackson volunteered to check on the remaining items on the asset list except for the IT items which will be checked by the Clerk. The Clerk will forward the asset list to Cllr. Jackson. **ACTION: Cllr. Jackson & Clerk**

24/05/7.4 Parking issues on Hope Road. Cllr. Collins stated that this is a huge issue throughout the whole of the Hope Valley. DCC, Peak Park and all the Parish Councils are involved. The Cllrs. all agreed that there is a problem with 'Visit Peak District' promoting the Hope Valley as a destination without thinking about the infrastructure to cope with huge amounts of visitors. Cllr. Jackson will continue to communicate with DCC about the possibility of the overflow station car park becoming permanent. **ACTION: Cllr. Jackson.** PCSO Will Brocket is setting up a meeting with police and local Parish Councils to discuss the problem. Cllr. Collins will attend. **ACTION: Cllr. Collins.** The Parish Council will write to DCC about double yellow lines on Hope Road. The Clerk will draft a letter to DCC for approval by Cllrs. **ACTION: Clerk.** Cllr. Shirt will attend the next meeting of the Village Hall committee and will mention the idea of using part of the playing field for car parking as requested at the Annual Parish Meeting. He will report back on the Village Hall's response at the next meeting. **ACTION: Cllr. Shirt.**

24/05/7.5 Report from public meeting on biodiversity. Cllr. Collins reported on a very interesting meeting. The contact details for the speakers will be circulated on Edalelist. **ACTION: Cllr. Collins.** The Clerk will circulate notes from the meeting. **ACTION: Clerk.** Biodiversity Duty will appear on the next agenda for the first draft of a document outlining the Parish Council's policies and objectives for the conservation and enhancement of biodiversity in the Parish. **ACTION: Clerk.**

24/05/7.6 HPBC Tourism meeting. Cllr. Collins gave a report. She said the meeting had been interesting although, as mentioned earlier (24/05/7.4) she was concerned that promotions of Hope Valley as a visitor destination is increasing visitor numbers without thinking about the extra pressure on the infrastructure here, specifically roads and parking.

24/05/7.7 PRow Minor Maintenance Grant 2024/25. The Clerk reported that following the request on Edalelist for resident's feedback on which footpaths need attention, a number of suggestions have already been received. The Clerk will circulate all the responses to the Councillors for discussion at the June meeting. **ACTION: Clerk.**

24/05/7.8 D-Day 80 – grant application. The Councillors decided not to apply for a grant for D-Day 80 celebrations.

24/05/7.9 Dates of meetings for coming year. Dates of meetings were approved. As usual they are all on the 2nd Wednesday of every month (no meeting in August). The Clerk will publish the list on the Parish Council website. **ACTION: Clerk**

24/05/8 Planning.

New Applications:

24/05/8.1 NP/HPK/0324/0316 Land West of Edale Road, Barber Booth. Change of use of agricultural land and creation of a wildlife pond, with associated engineering works (retrospective). Following a discussion a vote was taken on whether to support or object to the application. The result of the vote was four to one in favour of supporting the application. The Clerk will inform the planning department. **ACTION: Clerk**

Cllr. Jackson left the meeting.

24/05/8.2 NP/HPK/0424/0401 Newfold Farm, Grindsbrook Booth. Change of use of house to form separate sub-divided maisonette. Cllrs were unanimously in support of this application. They strongly support the creation of smaller dwelling units within the parish to provide affordable housing. The Clerk will inform the planning department. **ACTION: Clerk**

Cllr. Jackson re-joined the meeting.

Decisions: None.

24/05/9 Finance.

24/05/9.1 Updated daily accounts for 2023/24. Noted.

24/05/9.2 Bank reconciliation. Approved and signed by the Chair.

24/05/9.3 Clerk's pay and expenses including raise in contracted monthly hours from 20 to 22 (minute 23/11/9.5). Approved and signed by the Chair.

24/05/9.4 Pre-audit annual accounts. The Clerk reported no change to the year end accounts since the preliminary approval at the April meeting. Year end reports will be sent to the internal auditor and the AGAR documents will be presented for signing at the June meeting. **ACTION: Clerk**

24/05/9.5 Option to open a Unity Trust Bank deposit account. Unity Trust offer an instant access deposit account with a current interest rate of 2.77% AER. Cllr. Morten proposed to open an account with an initial deposit of £5,000. Seconded by Cllr. Gilbert. Agreed. The Clerk will start the application process. **ACTION: Clerk**

24/05/9.6 Renewal of insurance premium. Due 1st June. The Clerk reported that the insurance renewal document had been received with an increase in the premium of 33%. She has queried this with the insurance company but there is no movement in the premium. She will look into other options. As the due date for the insurance renewal falls before the date of the next regular Parish Council meeting an extraordinary meeting may have to be called. **ACTION: Clerk**

24/05/9.7 Invoices & Payments for approval for payment by bank transfer

i	21-Apr-24	Peak Park Parishes Forum (annual subscription)	£12.00
ii	30-Apr-24	Tracy Whitley - Clerk (salary & expenses)	£370.65

24/05/10 Items for Information

24/05/10.1 Highways & Footpaths

(i) Updates on Outstanding Highways & Footpath Issues (a) the very large potholes on the way into Mill Cottages from the village have now been filled in (b) the Clerk will follow up on the other reports from last month **ACTION: Clerk**

(ii) New Highways & Footpath Issues. None.

24/05/10.2 Village Hall Committee report. Nothing to report.

24/05/10.3 Edale Charities Car Park - Report on income & usage. Takings were £1347.21 in April over 4 days.

24/05/10.4 DALC

(i) Tree Survey course. This has been cancelled. DALC will inform the Clerk of the new dates when it is re-scheduled.

(ii) DALC May Newsletter. Noted.

24/05/10.5 Police Reports. None.

24/05/10.6 Village Events. The Clerk has circulated information on the Tor Divide event to local landowners, Peak Park and National Trust.

24/05/11 Correspondence (circulated). All noted. No action required unless stated below

24/05/11.1 DCC Community Newsletters (also posted on Edalelist)

(i) Community News 9th April

(ii) Community News 15th April

(iii) Community News 22nd April

(iv) Community News 29th April

24/05/11.2 Parish & Town Council Liaison Forum: Presentation slides

24/05/11.3 Hope Valley Active Travel Masterplans Project introduction

24/05/11.4 Celebrating 70 years of Peak District rangers

24/05/11.5 Citizens Advice Impact Report - High Peak

24/05/11.6 DCC Recruitment of additional Flood Wardens

24/05/11.7 HPBC Councillors initiative fund. Clerk to circulate this on Edalelist. **ACTION: Clerk**

24/05/12 Date of next meeting

Regular meeting of the Parish Council. **Wednesday 12th June at 8pm** Edale Village Hall.

Tracy Whitley, Clerk to Edale Parish Council,

Middle Ollerbrook Cottage, Ollerbrook, Edale. S33 7ZG Email: edaleparishcouncil@gmail.com