

**EDALE PARISH COUNCIL  
REGULAR COUNCIL MEETING  
Edale Village Hall on Wednesday 14<sup>th</sup> June 2023 at 8:00pm.  
[www.edaleparishcouncil.org.uk](http://www.edaleparishcouncil.org.uk)**

Minutes

**PRIOR TO THIS MEETING CLLR. MORGAN JACKSON (absent from the last meeting) SIGNED THE DECLARATION OF ACCEPTANCE OF OFFICE AS MEMBER OF EDALE PARISH COUNCIL**

**Present:** Cllrs. Morgan Jackson, Julie Morten, Cedric Gilbert, David Shirt. Clerk – Tracy Whitley and 4 local residents. Cllr. Joanna Collins arrived late (see minutes)

**23/06/1 Apologies for absence.** Cllr. Joanna Collins apologised in advance for her late arrival. In the absence of Cllr. Collins, Cllr. Morten started the meeting as Chair

**23/06/2 Declarations of interests.** None

**23/06/3 Public speaking – max 10 min.**

- (i) Four local residents attended to speak about item 23/06/7.10 Road safety on Hope Road. There had been a village meeting held on Zoom several days prior to this meeting regarding a road traffic incident involving a small child exiting a stile onto Hope Road near Skinners Hall. One village resident attended this meeting to say that she agreed with most of the points raised at that meeting (subsequently circulated on Edalelist), and wished to add the following suggestions: to place notices on stiles that exit on to roads; to ask the police to come into the village school to talk about road safety; to request more cutting of verges which obstruct the view around bends.

Richard Wainwright spoke as the landowner of the stile where the incident happened. He is happy to help to improve safety at this stile He offered to cut back the self-set hedge shrubs to the sides of the stile to improve visibility. He said that the stile could be moved further back but this would require funding.

The mother of the child involved in the incident spoke to explain what had happened. She said that she and the child saw one car coming from towards the stile (in the direction of the village) but could not see the car coming in the other direction due to the blind corner. That car had to swerve to miss the first one, and the child was hit, but thankfully not injured. She said the Zoom meeting had been to gauge what thoughts were in the village about how to make the road safer for pedestrians. Trying to get the speed limit reduced is the first step, along with some signage to warn of the dangers. She stated that she has since been told that DCC have classified the road as unsafe for children to walk on.

The Vicar, Simon Cocksedge, said that he had raised the point of a 30mph speed limit from Barber Booth to Nether Booth at the Annual Parish Meeting in April. He believes that the long-term goal should be to work towards a 20mph limit. In the medium term he suggested signage to calm traffic and warn of the dangers, and a short-term goal of labelling stiles as previously mentioned and working to improve visibility at that particular stile. He also suggested a petition to get lots of signatures from residents, and to get DCC on board with the changes.

- (ii) Dan Hodgeson from Severn Trent attended the meeting to say that in the last two weeks Severn Trent have received several anonymous phone calls reporting suspected spills and pollution, with demands to investigate the water between the village and Barber Booth. There has also been a report to the Environment Agency. Each of these reports have been thoroughly investigated and no evidence has been found to support these claims. Mr Hodgeson said that these reports have nothing to do with the report he made himself of a cream-coloured discolouration in the brook that comes past the sewage works, which was proved to be from surface water run-off and not from the sewage works itself. He is concerned that the anonymous calls are malicious in their intent and based on suspicions alone with no actual evidence to back them up.

## **Cllr Collins joined the meeting and took over as Chair**

- (iii) Cllr Collins, in her role as HPBC said that at a recent HPBC meeting it was reported that the Derbyshire Police Neighbourhood Team are setting up meetings with local areas around the Borough.

**23/06/4 Chairman's announcements** (Not for discussion) None.

**23/06/5 Minutes of previous meetings.** Minutes for the Annual Parish Council Meeting of 10<sup>th</sup> May 2023 were proposed for approval as an accurate record of the meeting by Cllr. Morten. Seconded by Cllr. Gilbert. Approved.

**23/06/6 Report on matters arising from the minutes (unless noted for discussion later in the meeting).**

- (i) The Clerk reported that Phil Rodgers and Andrew Critchlow have confirmed their acceptance of office as Parish Council representatives to the Breedon Liaison Committee (23/05/7.2 (iv))
- (ii) Responses to the letters regarding the traffic and parking situation on the road to Upper Booth (23/05/7.5) have been received from DCC, PDNPA and MP Robert Largan's office. Add to next agenda. **Next agenda**

**23/06/7 Items for discussion/ decision.**

23/06/7.1 Policies and Procedures – existing documents

- (i) Risk Management Policy - review and approval for adoption
- (ii) Risk Assessment - review and approval for adoption
- (iii) Freedom of Information Publication Scheme & Transparency Code - review and approval for adoption
- (iv) Data Protection Policy – review and approval for adoption

The four documents above (items i to iv) were approved for adoption en bloc, with no revisions, by Cllr. Jackson. Seconded by Cllr. Shirt. Adopted.

23/06/7.2 Policies and Procedures – new documents

- (i) Complaints Procedure – review and approval for adoption
- (ii) Equality & Diversity Policy – review and approval for adoption

The two documents above (items i and ii) were approved for adoption en bloc, with no revisions, by Cllr. Shirt. Seconded by Cllr. Morten. Adopted.

23/06/7.3 Approval of Coronation Grant expenses for re-imbusement. The Clerk has circulated the following documents: Income and Expenditure accounts for the Coronation Grant Fund, and a Breakdown of Expenditure account. She offered all receipts for inspection and requested approval to re-imburse expenditure as follows: Tracy Whitley £383.66 (provisions for village Coronation Picnic), Julie Morten £25.00 (supply of cakes). Proposed for approval by Cllr. Gilbert. Seconded by Cllr. Jackson. Approved. Cheques will be raised for payment at the July meeting. **Next Agenda.** The Clerk reported that the total gross expenditure including the fee for the Village Hall is £444.66. Of that, £37.86 is reclaimable VAT, giving a net expenditure of £406.80. This leaves an unspent surplus in the fund of £361.14.

23/06/7.4 Use of surplus Coronation Grant funds. It had been previously suggested that any surplus funds could be used to buy a bench for the playing field (23/05/7.3 (ii)). Cllr. Shirt reported that Village Hall Committee were happy with this but expressed concerns about the proposed site for the bench. The Council agreed that they would be happy for it to be sited wherever the VH Committee thought suitable. The Clerk tabled a bench that fitted the criteria requested by the Council; made in the UK from recycled plastics. The proposed bench is more than the surplus amount available in the fund. The Village Hall Committee will be asked if they will pay the balance, prior to the bench being ordered. Proposed for agreement by Cllr. Gilbert. Seconded by Cllr. Morten. Agreed. Clerk to contact the Village Hall Committee, **Action: CLERK** and add this to the next agenda. **Next Agenda.**

23/06/7.5 Events Sub-Committee. It was discussed that the sub-committee should be formed of residents with one Parish Council member also on the committee. Conflicts of interest should be carefully monitored. The local resident who initially suggested the committee should be asked to build the group. The Clerk has put together a list of possible items to form Terms of Reference and will forward it to Cllrs. Jackson and Shirt who are to look further into this subject prior to the next meeting. **Action: Cllr. Shirt & Cllr. Jackson. Next Agenda.**

23/06/7.6 Repair Café. Cllr. Collins reported that Castleton are still keen to hold a joint Repair Café with Edale. The first one will be held in Castleton.

23/06/7.7 The Local Government Boundary Commission for England – Derbyshire Warding Launch. No comment, no further action.

23/06/7.8 Edale Charities Car Park beneficiaries. Edale Tennis Club have sent a request to be included as beneficiaries of the Edale Charities Car Park funds. However, as the beneficiaries for this year – 2023/24 - were agreed at the March meeting (23/03/9.7) this will not be possible. The Clerk is to write to the Tennis Club to let them know and to suggest that they ask to be considered when the notice goes out for expressions of interest for the 2024/25 financial year. **Action: Clerk.** Cllr. Jackson requested that the Parish Council revisit the way in which the funds are distributed in future years. This will be added to an agenda later in the year. **Action: Clerk.**

23/06/7.9 Land maintenance – area around noticeboard at Mill Cottages. Cllr. Jackson had received an enquiry regarding the maintenance of the land around the noticeboard and bench at Mill Cottages which had become very overgrown. The point was raised that this is not Parish Land so does not really fall within the remit of the Parish Council, but that local residents could volunteer to cut the grass there if they wished. Carry forward to July for further discussion as the land is used to site the noticeboard. **Next Agenda.**

23/06/7.10 Road safety on Hope Road. The Councillors all agree that road safety on the main road through the village is an issue, and they commented that lots of interesting points have been raised. Cllrs. Morten, Shirt & Jackson volunteered to meet up with the landowner, Richard Wainwright, to look at actions that can be undertaken immediately to improve visibility and safety at the stile opposite Skinners Hall (where the recent road-traffic incident took place). **Action: Cllr. Morten, Cllr. Shirt: Cllr. Jackson.** The Clerk is to draft a letter to the PDNPA to request funding to make material changes to that stile to make it safer. **Action: Clerk.** The Clerk is also to draft a letter to Steve Alcock at DCC to explain the problem overall and let them know that there is great interest within the village to make the road safer. **Action: Clerk.** This issue is to be carried forward to July for further discussion. **Next agenda**

23/06/7.11 ‘Edale Horse Fair’ event. The Parish Council were informed that this event will not take place. No further action.

### 23/06/8 Planning.

**New Applications: None**

**Decisions: None**

### 23/06/9 Finance.

23/06/9.1 Updated daily accounts for 2023/24. Noted

23/06/9.2 Bank reconciliation. Approved and signed by the Chair.

23/06/9.3 Clerk’s pay and expenses. Approved and signed by the Chair.

23/06/9.4 Coronation Grant accounts. Approved and signed by the Chair.

23/06/9.5 Internal Audit and AGAR. The Clerk reported that the Internal Audit and the required AGAR Forms for 2022/23 have been completed. The following actions were taken:

- (i) Internal Auditors Report 2022/23, received and noted by the Council. The Internal Auditor had raised the point that no annual review of the Risk Assessment was made in 2022/23. This has now been done (23/06/7.1 (ii)). Noted.
- (ii) AGAR Forms – (a) Annual Governance Statement 2022/23 (including Section 1 – Supplementary Sheet) approved and signed by the Chair & Clerk. (b) Accounting Statements 2022/23 (signed by the Clerk on 17<sup>th</sup> May 2023) considered, approved and signed by the Chair. (c) Certificate of Exemption – AGAR 2022/23 Form 2 signed by the Chair & Clerk.
- (iii) Exercise of Public Rights. The Clerk as RFO set the dates for the period of Exercise of Public Rights as Monday 26<sup>th</sup> June 2023 to Friday 4<sup>th</sup> August 2023. In line with Government legislation all the required documentation will be published on or before the 25<sup>th</sup> June 2023. **Action: Clerk**

23/06/9.6 Banking switch to Unity Trust. The Clerk reported that as previously agreed, she is waiting for the presentation of the final Charities Car Park cheque (to Stepping Stones Nursery) prior to initiating the switch. **Next Agenda**

23/06/9.7 Invoices & Payments. Agreed.

	<b>Payee &amp; Description</b>	<b>CHQ</b>	<b>Amount</b>
i	Edale Village Hall (May meeting)	1434	£15.00
ii	Edale Village Hall (April meeting & Coronation Picnic event)	1435	£51.00
iii	Community Heartbeat Trust (defibrillator annual support fee)	1436	£151.20
iv	J.S. Marriott & Co (Internal audit)	1437	£95.00
v	David J Howe Landscaping (mowing R1 5 cuts Mar/Apr/May)	1438	£175.00
vi	T. Whitley - Clerk (salary, allowance & expenses)	1439	£363.61
vii	DALC (Chair Skills training course)	1440	£50.00

## 23/06/10 Items for Information

### 23/06/10.1 Highways & Footpaths

- (i) Updates on Outstanding Issues. (a) An email has been received from Robert Greatorex saying that the handrail at footpath 32 was inspected 21<sup>st</sup> September 2022 and found to be 'intact and serviceable'. The Council disagree with this assessment and believe it has also deteriorated since then. The Clerk will write to request a re-inspection and ask if one of the Council members could be informed so they can be present. **Action: Clerk** (b) The holly bushes overhanging the bridleway above Back Tor Farm have not been cut back. The Clerk is to follow this up. **Action: Clerk** (c) The cracks in the road at Mam Nick were reported as having re-opened (23/04/10.1(ii)b). Council have been informed that an inspection has been carried out. The Clerk is to write back to DCC to ask what the inspection found and if there is to be any action to repair the cracks. **Action: Clerk.**
- (ii) New Issues. A report of a deep and dangerous pothole at the bottom of the Mam Nick road, just before the bridge. The Clerk is to report it to DCC Highways **Action: Clerk**
- (iii) PROW Minor Maintenance Grant 2023/2024. Further work to footpath 32 as discussed at the previous meeting (23/05/10.1(iii)) was found to not be possible within the Grant budget. It was proposed to instead use the Grant to improve footpath 23 opposite the church. Proposed by Cllr. Morten. Seconded by Cllr. Gilbert. Agreed. The Clerk is to inform the PROW team of Edale Parish Council's intention to participate in the scheme for 2023/24 and to request the relevant forms. **Action: Clerk**

23/06/10.2 Village Hall Committee report. Cllr. Shirt reported that Village Hall Committee is happy with the Parish Council proposal to buy a bench for the playing field from Coronation Grant funds but expressed concerns about the proposed site for the bench.

23/06/10.3 Edale Charities Car Park - Report on income & usage. The Clerk reported that £2541.37 had been taken in May. A total of 13 days have now been used, 15 days remaining. A co-ordinator is still needed for the car park operations. A local resident has been contacted. Carry forward to July. **Next Agenda**

### 23/06/10.4 DALC Circulars and training

- (i) DALC May Newsletter. Noted.
- (ii) DALC Day – June 27<sup>th</sup>. Noted
- (iii) Training. (a) Cllr. Jackson was unable to attend the Tree Inspection Course on the 13<sup>th</sup> June due to illness. The fee will be transferred to the next available course date. (b) Cllr. Collins has attended a Chair Skills course. (c) The Clerk is due to attend a Code of Conduct training course on the 15<sup>th</sup> June.

**23/06/11 Correspondence (circulated)** All noted and no further action required unless stated below.

23/06/11.1 PDNPA News: Nominations open for CNP's National Park Protector's Award 2023

### 23/06/11.2 DCC Community News

- (i) 11<sup>th</sup> May 2023
- (ii) 22<sup>nd</sup> May 2023

23/06/11.3 Community Ownership Fund - New Criteria

23/06/11.4 Spring Parishes Bulletin from the Peak District National Park Authority

23/06/11.5 Severn Trent Community Fund

23/06/11.6 An Update on the PDNPA Planning Service

23/06/11.7 PDNPA Consultation on the Statement of Community Involvement

23/06/11.8 An ambitious vision – the new National Park Management Plan

23/06/11.9 Hope Valley Climate Action – June newsletter

23/06/11.10 Closure proposals paused for National Park visitor centres

## 23/05/12 Date of next meeting

12<sup>th</sup> July 2023 Regular Parish Council Meeting 8:00pm Edale Village Hall

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