

**EDALE PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING**  
**Edale Village Hall on Wednesday 10<sup>th</sup> May 2023 at 8:00pm.**  
**[www.edaleparishcouncil.org.uk](http://www.edaleparishcouncil.org.uk)**

**Minutes**

**PRIOR TO THIS MEETING ALL ELECTED COUNCILLORS PRESENT SIGNED THE DECLARATION OF ACCEPTANCE OF OFFICE AS MEMBERS OF EDALE PARISH COUNCIL**

**Present:** Cllrs. Joanna Collins, Julie Morten, Cedric Gilbert, David Shirt. Clerk – Tracy Whitley, and four members of the public.

**23/05/1a Procedural matters.**

- (i) Cllr Joanna Collins was proposed for election as Chairperson for 2023/2024 by Cllr. Morten and seconded by Cllr. Gilbert. Carried unanimously. Cllr. Collins signed the Declaration of Acceptance of Office of Chairperson, witnessed and signed by the Clerk.
- (ii) Cllr. Julie Morten was proposed for election as Vice-Chairperson for 2023/2024 by Cllr. Collins and seconded by Cllr. Gilbert. Carried unanimously. Cllr. Morten signed the Declaration of Acceptance of Office of Vice-Chairperson, witnessed and signed by the Clerk.

**23/05/1b Apologies for absence.** Cllr. Morgan Jackson. Noted.

**23/05/2 Declarations of interests.**

- (i) Declaration of interests for the meeting 10<sup>th</sup> May 2023. None
- (ii) Notice that member Declaration of Interest forms must be completed and sent to the Returning Officer within 28 days of election. Noted. The Clerk will provide the relevant forms to all members. **Action: Clerk.**

**23/05/3 Public speaking – max 10 min.**

Four residents of Upper Booth attended to speak about parking issues (on this agenda as item 23/05/7.5), specifically in respect of parking and related traffic problems on the road to Upper Booth. The Clerk confirmed that she had received several emails from local residents, including those attending, detailing the problems and relating specific incidents. These emails had been circulated to the Councillors prior to the meeting. The spokesperson for the residents reported to the Council that the situation is getting worse. The problem arises on busy days when people drive up the narrow lane, find the carpark full, then have to find somewhere to turn around and drive back past other cars trying to do the same thing. Chaos and frustration ensues, and the single-track lane very quickly becomes gridlocked. They believe that the only solution is to close the road to any parking and make it access only. This would result in the loss of only 20 car-parking spaces. The residents blame a lot of the problem on the fact that the car park is widely advertised, including on the Peak Park website, but no information is given on how small the car park is, or how narrow the lane is. They don't believe that making it a clearway or installing double yellow lines would make a difference as the lane is single-track only and not wide enough for passing. The point was raised that the number of days on which the situation is very bad is rapidly increasing, and that on these days ambulances or other emergency vehicles would find it impossible to get through. Delivery vehicles to the farms and residences of Upper Booth are also seriously impacted. The residents also reported incidences when people have been observed being verbally abusive. The residents request that the Parish Council lobby appropriate people and organisations on their behalf to try to improve the situation. The Chair thanked the residents for attending.

Cllr. Collins, as HPBC, reminded members that the PDNPA Parish Member Elections are coming up and invited anyone who wishes to stand for nomination to advise the Clerk. Cllr. Collins stated that she would like to stand herself but is prevented from doing so because she is a Borough Councillor.

**23/05/4 Chairman's announcements** (Not for discussion). None.

**23/05/5 Minutes of previous meetings.**

Minutes for the regular Parish Council Meeting of 12<sup>th</sup> April 2023 were proposed for adoption as an accurate record of the meeting by Cllr. Gilbert. Seconded by Cllr. Morten. Adopted.

## **23/05/6 Report on matters arising from the minutes (unless noted for discussion later in the meeting).**

None.

## **23/05/7 Items for discussion/ decision.**

### **23/05/7.1 Policies and Procedures**

- (i) Code of Conduct review and approval for adoption
- (ii) Standing Orders review and approval for adoption
- (iii) Financial Regulations review and approval for adoption
- (iv) Statement on Internal Control review and approval for adoption

The four documents above (items i. to iv.) were approved for adoption en bloc, with no revisions, by Cllr. Morten. Seconded by Cllr. Gilbert. Adopted.

- (v) Asset list review. Reviewed. Signed by the Chair.

### **23/05/7.2 Election for the following positions:**

- (i) Edale Parish Council representative to Edale Charities committee. Cllr Gilbert was proposed for re-election to this position by Cllr. Collins. Seconded by Cllr. Shirt. Duly elected.
- (ii) Edale Parish Council representative to Edale Village Hall committee. This position was previously held by Cllr. Gould. Cllr. Shirt was proposed as the new representative by Cllr. Gilbert. Seconded by Cllr. Morten. Duly elected. The Clerk will write to the Parish Hall Committee to let them know. **Action: Clerk.**
- (iii) Edale Parish Council co-ordinator of volunteers for Edale Charities Car Park. This position was previously held by Cllr. Gould. The Council decided to ask a local resident to take on this role. A couple of suggestions were put forward. The Clerk will contact them and report back. **Action: Clerk.**
- (iv) Edale Parish Council representative to Breedon Liaison committee. Andrew Critchlow and Phil Rogers were proposed for re-election to this position by Cllr. Gilbert. Seconded by Cllr. Shirt. The Clerk will contact them to see if they are happy to continue. **Action: Clerk.**

### **23/05/7.3 Village Coronation Picnic**

- (i) Report on event. The Chair reported that the event had been a great success with a very good turn-out of local residents, both adults and children. The arrangements worked well and the bring and share picnic was marvellous. She thanked all concerned with the organisation and thanked the attendees for being so generous with their food contributions.
- (ii) Suggestions for any surplus funds. The Clerk informed the Council that in accordance with the decision made at the April meeting (minute 23/04/7.2) she and the Coronation volunteer group had purchased all the agreed items for the Coronation Picnic. The Clerk is to provide receipts and detailed accounting for all purchases for approval at the June meeting prior to re-imburement from the Coronation Grant funds. **Action: Clerk.** Once that is done it was suggested that any surplus funds from the Coronation and Jubilee grants could be used to purchase a bench for the village playing field. The Clerk is to write to the Village Hall Committee to see if they are happy with this idea. **Action: Clerk.**

**23/05/7.4 Report from Severn Trent on discoloured water.** Dan Hodgeson from Severn Trent has sent a report regarding some discoloured water that he had observed during a recent visit to the Edale sewage works. He has conducted tests to check that it is not due to effluent emerging from the treatment plant, which he has concluded it is not. The Councillors think that as the culvert comes through the village the discoloration could be due to run-off from MOT on newly resurfaced footpaths. The Clerk is to relay this information to Mr Hodgeson and ask that he keeps an eye on the situation and report back if it occurs again. **Action: Clerk.**

**23/05/7.5 Parking issues.** The Councillors had a long discussion regarding the parking issues in Edale, and, in light of the representations from local residents at this meeting, they specifically discussed the situation on the road to Upper Booth. The Councillors all agree that the situation is getting worse and something needs to be done. The Clerk is to draft a series of letters to the PDNPA, DCC Cllr. Nigel Gourlay, DCC Highways, Robert Lorgan M.P, PC Carl Davies. The letters will be circulated to the Councillors for any further comments prior to being sent. **Action: Clerk.**

**23/05/7.6 Events Sub-Committee.** Carried forward to June.

## **23/05/8 Planning.**

### **New Applications:**

**23/05/8.1 NP/HPK/0323/0351** The Old Parsonage, Grindsbrook Booth, Edale. Installation of air source heat pump and underfloor heating; insulation to walls (internal surfaces), floors and ceilings; partitioning to create first floor bathroom; two new windows; and other minor works. Discussed in conjunction with the following item.

**23/05/8.2 NP/HPK/0323/0352 – Listed building consent.** The Old Parsonage, Grindsbrook Booth, Edale.

Installation of air source heat pump and underfloor heating; insulation to walls (internal surfaces), floors and

ceilings; partitioning to create first floor bathroom; two new windows; and other minor works. The Councillors discussed the two applications for The Old Parsonage, and unanimously agreed that they are in support of both the applications. The Clerk will report this to the PDNPA planning department. **Action: Clerk.**

**Decisions:**

23/05/8.3 NP/HPK/0223/0131 Sunnyside, Hope Road, Edale. Single storey front and side extension. Refused. Noted.

23/05/8.4 NP/HPK/1222/1567 Newfold Farm Coopers Caravan Site and Café, Grindsbrook Booth. Section 73 application to alter condition 3 on planning approval No NP/HPK/0393/035 for the Erection of new café and coffee shop with kitchen and toilets to allow extended opening until 10pm every evening. Granted conditionally. Noted.

**23/05/9 Finance.**

23/05/9.1 Updated daily accounts for 2023/24. Noted

23/05/9.2 Bank reconciliation. For approval. Approved and signed by the chair.

23/05/9.3 Clerk’s pay and expenses

- (i) April 2023. Approved and signed by the chair.
- (ii) Request for overtime re: elections. The Council approved 2.5 hours overtime to be paid to the Clerk with the May payroll. **Action: Clerk**

23/05/9.4 Coronation Grant accounts. The Clerk reported that currently the expenditure for the Coronation picnic event stands at £364.11 (net of vat). The cost of the Village Hall is still to be added. This is a preliminary figure which the Clerk will confirm prior to the next meeting. Re-imbursment of costs will be approved at the June meeting. £217.94 has been added to the Coronation fund as the surplus from the Jubilee fund. **Action: Clerk.**

23/05/9.5 Internal audit for year ended 31<sup>st</sup> March 2023. The internal audit has started. Cllr. Collins and Cllr. Jackson are being copied in on all the correspondence between the auditor and the Clerk in order to conduct a review of the audit process.

23/05/9.6 Banking switch to Unity Trust. Following the election of the new Parish Council, the Councillors confirmed that the new bank account can be set up with the same signatories. The Clerk will initiate the switch when all the large cheques for the car park beneficiaries have cleared the account. **Action: Clerk**

23/05/9.7 Invoices & Payments

		Amount	Chq	Comment
i.	T Whitley (Clerk)	£307.96	1431	April pay & expenses
ii	BHIB Insurance	£381.11	1432	Annual insurance renewal
iii	DALC	£140.00	1433	Fee for Tree Inspection & Survey course

**23/05/10 Items for Information**

23/05/10.1 Highways & Footpaths

- (i) Updates on Outstanding Highways & Footpath Issues (a) the very large pothole going in to Mill Cottages has been fixed (b) no progress on the dilapidated handrail on FP32 leading down to Gibraltar Bridge. The Clerk is to continue to chase this. **Action: Clerk** (c) no progress on the overgrown holly bushes on FP15, Back Tor. The Clerk will report this again. **Action: Clerk**
- (ii) New Highways & Footpath Issues. None
- (iii) PROW Minor Maintenance Grant 2023/2024. It was suggested that the grant this year could be used to finish off the work on FP32 leading up from Gibraltar Bridge. The Clerk is to contact Richard Wainwright to see if he is able to undertake this work. **Action: Clerk**

23/05/10.2 Village Hall Committee report. No report.

23/05/10.3 Edale Charities Car Park - Report on income & usage. Takings of £1945 in April, with 5 days of operation.

23/05/10.4 DALC Circulars and training

- (i) DALC May Newsletter
- (ii) Dates for upcoming training courses. Cllr. Jackson is to attend a course on Tree Inspection & Survey on the 13<sup>th</sup> June. Cost £140.00. The Clerk is to find out the dates for Councillor and Chair training. **Action: Clerk**

**23/05/11 Correspondence (circulated)** All noted and no further action required unless stated below.

23/05/11.1 Hope Valley Climate Action – May newsletter

23/05/11.2 Moors for the Future – The Bog Standard – Spring 2023

23/05/11.3 DCC Community News – 25<sup>th</sup> April 2023. The Clerk is to circulate the information regarding the DCC consultation on electric vehicle charging points on Edalelist. **Action: Clerk**

23/05/11.4 Hope Valley Climate Action – Annual report – 2022.

23/05/11.5 Peak District National Park Local Plan Review Minerals Topic Paper

23/05/11.6 Letter from The Edale Society re: Visitor Centre closures.

**23/05/12 Date of meetings for year 2023-2024 for approval:** Approved. The Clerk will add the dates to the calendar on the Parish Council website. **Action: Clerk**

Wednesday	June	14 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	July	12 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
	August		NO MEETING IN AUGUST		
Wednesday	September	13 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	October	11 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	November	8 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	December	13 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	January	10 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	February	14 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	March	13 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	8:00pm
Wednesday	April	10 <sup>th</sup>	Regular Council Meeting	Edale Village Hall	7:00pm
Wednesday	April	10 <sup>th</sup>	Annual Parish Meeting	Edale Village Hall	8:00pm
Wednesday	May	8 <sup>th</sup>	Annual Parish Council Meeting	Edale Village Hall	8:00pm

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