

**EDALE PARISH COUNCIL
REGULAR COUNCIL MEETING
Edale Village Hall on Wednesday 9th June 2021 at 8:00pm.
www.edaleparishcouncil.org.uk**

DRAFT Minutes

Present: Councillors; Julie Morten (Chair), Joanna Collins, Cedric Gilbert, John Gould, Morgan Jackson. Tracy Thorpe (Clerk), DCC Councillor Nigel Gourlay

21/06/1 Apologies for absence. None.

21/06/2 Declarations of interests. None.

21/06/3 Public speaking – max 10 min.

21/06/3.1 Cllr. Collins, as High Peak Borough Councillor, reported from the Hope Valley Parishes meeting that input was still needed from Parish Councils on what subjects they want included in the newsletter. Clerk to add to July agenda.

21/06/3.2 PCSO Will Brocket sent the following crime and incident report.

- 14/5 - Theft of lamb by 3 males in silver 4x4
- 17/5 - Vehicle interference, Landrover entered, lock over foot pedals removed and looked under bonnet
- 21/5 - Harassment
- 22/5 - Domestic
- 31/5 - Theft from vehicle and garage, high value tools stolen
- 1/6 - Attempted break-in to garage, lock damaged and wooden panels removed
- 2/6 - White Landrover Defender stolen, believed to be in the early hours

He further reported that there had been enforcement for numerous parking offences, and that the police are still encouraging members of the public to report to the council on things like parking on clearways or on double yellow lines. He has also been doing joint visits with the fire safety officer visiting remote properties in the Edale area to check on fire safety and crime prevention.

21/06/4 Chairman's announcements (Not for discussion). None.

21/06/5 Minutes of previous meetings.

Minutes for the Annual Parish Council Meeting of 19th May 2021 were proposed for adoption as a true representation of the meeting by Cllr. Gilbert, seconded by Cllr. Collins, adopted, and signed by Cllr. Morten.

21/06/6 Report on matters arising from the minutes (unless noted for discussion later in the meeting).

An email has been received from a member of the public thanking the Parish Council for their support of his proposal for a new 'community website' (21/05/7.8). He estimates a launch date next Spring.

21/06/7 Items for discussion/ decision.

21/06/7.1 Policies and Procedures

- (i) Standing Orders review and approval. The following addendums are to be included in the Standing Orders, as proposed by Cllr. Morten and seconded by Cllr. Gilbert:

3.i. ... If Government legislation allows for remote meetings, then at those meetings a person shall notify the meeting when requesting to speak by means of electronically or visually raising a hand."

3.s. ... If Government legislation allows for remote meetings, then at those meetings voting on a question shall be by a show of hands electronically or by each councillor, one at a time, giving their vote verbally.

With no further changes the Standing Orders were adopted for use by Edale Parish Council.

- (ii) Financial Regulations review and approval. The following changes are to be made to the existing addendum to clause 6.4, as proposed by Cllr. Jackson and seconded by Cllr. Collins;

For a limited time from ~~September 2020~~ June 2021, and not beyond May 2021 2022, as there are currently only two registered signatories who are members, if one of those signatories is incapacitated and thus unable to sign, a past chairman (who has not yet been removed from the bank signatory list) may sign in their place provided this is specifically sanctioned at each relevant Parish Council meeting. [addition] This addendum will be automatically revoked when the bank mandate is updated to a minimum of three signatories.

With no further changes the Financial Regulations were adopted for use by Edale Parish Council.

21/06/7.2 Asset register health & safety check. It was proposed by Cllr. Gilbert and seconded by Cllr. Jackson that Cllr. Gould will carry out a health & safety check of the Parish Council's assets during the upcoming month. Add to July agenda.

21/06/7.3 Confirmation of acceptance of office – EPC representative to Edale Village Hall Committee (21/05.7.3). Cllr. Gould confirmed his acceptance.

21/06/7.4 Red telephone box at Upper Booth (Glass replacement). (21/03/6.1). As there has still been no contact from the contractor, Cllr. Jackson agreed to look into the repair himself. The Clerk is to forward the materials specifications. It was also agreed that the phone box would benefit from being washed. There was a discussion about possible uses for the telephone box such as it containing a map. Carried forward to July agenda.

21/06/7.5 Community Heartbeat Trust – annual defibrillator support cost. Approved. Cost £151.20

21/06/7.6 Email from a member of the public re: storing building stone on Parish land at Barber Booth. The councillors have no objection to this providing the area used is kept to a minimum, and the public and other residents are not inconvenienced. Clerk to pass this information back.

21/06/7.7 Public Consultation - Water in Buxton Supplementary Planning Document (deadline 18th June). Noted. No action.

21/06/7.8 National Park Management Plan Review (deadline 16th July). The survey was discussed and completed at the meeting. Cllrs. favoured items supporting & strengthening sustainable communities, conserving nature, and improving sustainable travel to and within the National Park.

21/06/8 Planning.

New Applications:

21/06/8.1 No new applications. Noted.

Decisions:

21/06/8.2 NP/HPK/1220/1231. Creation of a two-storey stone, cross gabled extension to Wagtail cottage, Middle Ollerbrook House, Ollerbrook Edale. Permission Refused: Noted.

21/06/9 Finance.

21/06/9.1 Annual Governance and Accountability Return 2020/21

- (i) AGAR Certificate of Exemption. Approved then signed by Cllr. Morten as Chair & T. Thorpe as Responsible Financial Officer.
- (ii) Annual Internal Audit Report. Noted.
- (iii) Annual Governance Statement. Approved then signed by Cllr. Morten as Chair & T. Thorpe as Clerk.
- (iv) Accounting Statements. Approved then signed by Cllr. Morten as Chair & T. Thorpe as Responsible Financial Officer.
- (v) Following approval of the AGAR documents the Clerk proposed the following dates for the Exercise of Public Rights. Announcement, Friday 18th June. Commencement, Monday 21st June. End, Friday 30th July. All approved.

21/06/9.2 Internal audit invoice from Mr J. Marriott. Approved.

21/06/9.3 Updated daily accounts for 2021/2022. Noted.

21/06/9.4 Bank reconciliation. Approved & signed by Cllr. Morten.

21/06/9.5 Bank signatories. No reply received from RBS. The Clerk is to prepare another letter to be signed by Cllr. Morten & Cllr. Gilbert requesting the change of address and additional signatories.

21/06/9.6 Payroll – Clerk's pay and expenses May 2021. Approved & signed by Cllr. Morten

21/06/9.7 Invoices & Payments. All approved. The Clerk confirmed that this is the last payment for Zoom as the account has now been cancelled (21/05/9.8).

| | | Amount | Chq | Comment |
|-----|-------------------|---------------|------------|--|
| i. | T. Thorpe (Clerk) | 341.44 | 1279 | May pay, allowance & expenses |
| ii. | T. Thorpe (Clerk) | 14.39 | 1279 | Zoom Subscription 4 th May-3 rd June |

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|------|---------------------------|--------|------|------------------------------|
| iii. | Community Heartbeat Trust | 151.20 | 1280 | Defibrillator annual support |
| iv. | J.S. Marriott & Co. | 90.00 | 1281 | Internal Audit |

21/06/9.8 Income – Wayleaves & Rents from Northern Powergrid. £22.23. Noted

21/06/9.9 Right of Way Minor Maintenance Grant 2021/22 – completion of Form 1, with estimate of planned works (deadline 4th July). Planned works agreed for the path down to Gibraltar Bridge. Clerk to complete and return Form 1; Path 32. Replacement of dilapidated handrail/fence with post and rail. Cost £500

21/06/10 Items for information.

21/06/10.1 Highways & Footpath issues that have been reported in the parish. None.

21/06/10.2 Village Hall committee. Cllr Gould reported that the Village Hall committee has agreed for a Pétanque (boules) court to be built on the playing fields adjacent to the Tennis Court. It has allocated some funds to its construction and sponsorship is being sought. The village Hall Charity remain financially solvent thanks to COVID related grants. The hall is open for bookings but at the moment the number of bookings are down on previous years.

21/06/10.3 Edale Charities Car Park. Cllr Gould reported that the Stepping Stones Nursery did a great job manning the car park in May despite some mixed weather. Thanks to all the volunteers. Edale Methodist Chapel have now taken over for June. He also reported that unfortunately there have been problems with campervans staying in the car park overnight and leaving a mess behind them. The Clerk is to write to DCC to enquire if the car park can be secured when not in use. There is also an ongoing problem of losing car park spaces due to Network Rail storing their equipment and materials there. The Clerk will add a request to the DCC letter for this to be removed. Letter to be cc'd to DCC Cllr. Gourlay so he can lend a hand.

(i) Days used in May – 7 out of a possible 12

(ii) Days remaining in year - 41

(iii) Amount taken in May - £1918.69

(iv) Funds banked in May - £1920.00

21/06/10.4 DALC Circulars and training

(i) Notes from Clerk's & Chairs meetings. Noted.

(ii) June newsletter. Noted

21/06/10.5 DCC Cllr Gourlay; How to report a pothole, faulty streetlight, blocked road drain etc. The Clerk is to send this information to Ringing Rodger and Edalelist. Cllr. Collins will also send the Clerk information regarding how to report fly tipping, to be distributed in the same way.

21/06/10.6 OS Data Hub. There is a new hub from which to access OS Data.

21/05/11 Correspondence (circulated). All correspondence noted and no action required unless stated otherwise.

21/06/11.1 Mobile library routes

21/06/11.2 DCC Community News

21/06/11.3 Peak District National Park Authority – Local Plan Review Workshops Invitation. Cllr. Collins will attend two of these workshops and report back at the July meeting. Add to July agenda

21/06/11.4 Derbyshire Victim Services

21/06/11.5 Live & Local. Clerk to send this information to Edale Village Hall and Downfall Productions

21/05/12 Date of next meeting

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| Wednesday | July | 14 th | Regular Parish Council Meeting | Village Hall | 8:00pm |
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Tracy Thorpe, Clerk to Edale Parish Council,

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