

EDALE PARISH COUNCIL
ANNUAL COUNCIL MEETING
Edale Village Hall on Wednesday 19th May 2021 at 7:30p.m.
www.edaleparishcouncil.org.uk

MINUTES

Present: Councillors; Julie Morten, Joanna Collins, Cedric Gilbert. Clerk; Tracy Thorpe. DCC Councillor Nigel Gourlay, plus 1 member of the public.

21/05/1a Procedural matters.

21/05/1a.1 Election of Chairperson for 2021/2022. Cllr. Morten was proposed as Chairperson by Cllr. Gilbert and seconded by Cllr. Collins. She was elected by unanimous agreement, and duly signed the Declaration of Acceptance of Office

21/05/1a.2 Election of Vice-Chairperson for 2021/2022. Cllr. Collins was proposed as Vice-Chairperson by Cllr. Gilbert and seconded by Cllr. Morten. She was elected by unanimous agreement, and duly signed the Declaration of office.

21/05/1b Apologies for absence. Cllr. Gould. Noted. Cllr. Jackson. Noted

21/05/2 Declarations of interests. None

21/05/3 Public speaking – max 10 min.

A member of the public gave information about small tents that have been pitched in a field at Whitmore Lea Farm. He explained that previously he and his partner had run a cycle touring business in Europe but due to Covid they had been unable to conduct any business last year. Whilst foreign travel restrictions still persist, they are now inviting previous clients to cycle tours with tent accommodation based out of Edale.

Newly elected DCC Cllr. Gourlay attended the meeting to introduce himself to Edale Parish Council members. He reported that he has been appointed to 2 committees; Children's Services & Safeguarding; and Education. He said that he is looking forward to working with the Council. Cllr. Morten thanked him for coming and welcomed him on behalf of all the members who hope that he will continue the good relationship in the footsteps of his predecessor Jim Perkins.

21/05/4 Chairman's announcements (Not for discussion). Due to a recent high-court ruling to impose the return to face-to-face meetings for local councils, the Annual Parish Council Meeting originally scheduled for Wednesday 12th May (agenda item 21/04/7.4(ii)) was postponed until Wednesday 19th May in order for it to be held at Edale Village Hall, according to the Government regulations regarding the re-opening of public spaces. All members were consulted by the Clerk prior to the postponement, and the change of date was advertised on the Edale Parish Council website.

Cllr. Morten gave the Clerk the Edale Village Hall Conditions of Hire form, which includes Covid-safe compliance. The Clerk is to complete it and return it to the Village Hall.

21/05/5 Minutes of previous meetings. Minutes for the Regular Meeting of 14th April 2021 were proposed for adoption as a true representation of the meeting by Cllr. Gilbert, seconded by Cllr. Collins, adopted, and signed by Cllr. Morten

21/05/6 Report on matters arising from the minutes (unless noted for discussion later in the meeting).

21/05/6.1 Letter from member of the public re: Traffic through Barber Booth (21/04/7.12) A response had been received from Philip Braisby, DCC Highways outlining the reasons why 'Access Only' or 'Residents Only' signs would not be able to be installed. He suggested that the Police could be contacted as the only organisation able to enforce speed limits.

A response had also been received from PDNPA offering their support to work with DCC Highways to find a solution. The Clerk is to communicate this information to the member of public.

21/05/6.2 Letter of thanks from Edale Village Hall re: Edale Charities Car Park Fund. Noted.

21/05/7 Items for discussion/ decision.

21/05/7.1 Policies and Procedures

- (i) Standing Orders review and approval. After review it was agreed that minor alterations are needed. The Clerk is to draft the proposed changes which will be reviewed for approval at the June meeting.
- (ii) Financial Regulations review and approval. After review it was agreed that the addendum to Section 6.4 regarding bank signatories, should be continued until notice is received from the bank adding the requested new signatories. The Clerk is to draft the proposed continuation which will be reviewed for approval at the June meeting.
- (iii) Statement on Internal Control review and approval. The existing statement was approved in its entirety with no changes. Proposed by Cllr. Gilbert, seconded by Cllr. Morten.

21/05/7.2 Election of Edale Parish Council representative to Edale Charities Committee. Cllr. Gilbert was proposed by Cllr. Morten and seconded by Cllr. Collins.

21/05/7.3 Election of Edale Parish Council representative to Edale Village Hall Committee. Cllr. Gould was proposed in his absence by Cllr. Morten and seconded by Cllr. Gilbert. Cllr. Gould will be asked to confirm his acceptance at the June meeting.

21/05/7.4 Election of Edale Parish Council representative to Breedon Liaison committee. Phil Rogers and Andrew Critchlow were proposed as representatives (on behalf of the Parish Council) by Cllr. Collins and seconded by Cllr. Morten. The Clerk is to confirm their acceptance with them.

21/05/7.5 Red telephone box at Upper Booth (Glass replacement). (21/03/6.1). Cllr. Morten had not had any contact from the proposed contractor, but understands that he is extremely busy at the moment. Carried forward to the June meeting.

21/05/7.6 Total malfunction of Parish Council laptop

- (i) Repair by Steve Hayes, Peak Personal Computers: Invoice approved for payment. Cost £123.00
- (ii) Clerk overtime; For re-installation of laptop following hard-drive failure. 5 hours overtime approved. Cost £55.80.

21/05/7.7 Call for evidence: Local authority remote meetings. Following a discussion on the pros and cons of remote meetings Cllr. Collins agreed to complete the survey on behalf of the Parish Council.

21/05/7.8 Edale Village website proposal. A member of the public has put forward a plan to develop a not for profit 'Edale Community Website' to encompass information, education, and promotion. It was agreed that if they want to develop this the Council would support the idea. The Clerk will notify them of this.

21/05/7.9 Funding for Parish Councils re: tree planting. No action this time. Noted.

21/05/7.10 Letter from member of the public re: 30mph signs. A member of the public had sent concerns regarding the speed de-restriction sign just past the car park heading east. The Clerk is to reply that speeding traffic is an ongoing concern that is frequently put to the Highways authority. They also raised concerns about the posts linked with wire that have been erected at the bottom of Ollerbrook Lane. It was agreed that these are a hazard and are obstructing the lay-by. The Clerk is to write to the owners of the posts to ask them to move them further away from the road.

21/05/8 Planning.

New Applications:

21/05/8.1 Application Number – NP/HPK/0521/0499 Ollerbrook Farm, Ollerbrook. Proposed conversion of barn to ancillary dwelling. The Council are in support of this application. Clerk to convey this to the planning department.

21/05/9 Finance.

21/05/9.1 Provisional end of year accounts 2020/2021, for pre-audit approval. Approved and signed by Cllr. Morton

21/05/9.2 Updated daily accounts for 2021/2022. Noted.

21/05/9.3 Bank reconciliation for approval. Approved and signed by Cllr. Morten

21/05/9.4 Internal audit by Mr John Marriott. The Clerk reported that following approval of the provisional accounts the documents for internal audit would be sent off.

21/05/9.5 Bank signatories. A letter signed by Cllr. Morten & Cllr. Gilbert has been sent to RBS re adding new signatories to the account and changing the correspondence address. Noted.

21/05/9.6 Asset register for review. Approved and signed by Cllr. Morten.

21/05/9.7 Payroll – Clerk's pay and expenses April 2021. Approved and signed by Cllr. Morten.

21/05/9.8 Cancellation of Zoom Pro subscription (currently paid to 3rd June). Agreed - no longer needed due to the return to in-person meetings. Clerk to cancel the subscription

21/05/9.9 Invoices & Payments. All noted.

		Amount	Chq	Comment
i.	T. Thorpe (Clerk)	£292.32	1275	April pay, allow & exps
ii.	T. Thorpe (Clerk)	£14.39	1275	Zoom Subscription 4 th Apr-3 rd May
iii.	Steve Hayes t/a Peak Personal Computers	£123.00	1276	Replacement hard-drive for EPC laptop
iv.	N.S. Faulks	£10.00	1277	Secure disposal of confidential papers
v.	BHIB Insurance	£318.85	1278	Insurance premium 1 st June 2021 – 31 st May 2022

21/05/10 Items for information.

21/05/10.1 Highways & Footpath issues that have been reported in the parish

(i) Right of Way Minor Maintenance Grant 2021/22. The Clerk is to send notice of intention to participate.

21/05/10.2 Village Hall committee. No report. Noted.

21/05/10.3 Edale Charities Car Park. Cllr. Gould sent a report in his absence on a fantastic effort by the volunteers for the first month of opening

(i) Days used in April - 8. Noted

(ii) Days remaining in year – 48. Noted.

(iii) Funds banked in April - £2465. Noted.

21/05/10.4 DALC Circulars and training

(i) Training Courses reminder list. The Clerk has attended a Health & Safety Training Course. Included in the enhanced subscription, so no cost to the Council

(ii) May Newsletter. Noted.

21/05/10.5 Letter to Robert Largan MP re: PDNPA funding cut (21/04.10.5) – reply from Dept. for Environment Food & Rural Affairs. Noted.

21/05/10.6 Displaying of notices on Parish Noticeboards. Approved to restart.

21/05/11 Correspondence (circulated). All correspondence noted and no action required unless stated otherwise.

21/05/11.1 20's Plenty Road Safety Webinar Thursday 20th May

21/05/11.2 Tough Trails event in Edale 21st August

21/05/11.3 Hope Valley Climate Action newsletter

21/05/12 Dates of future meetings in year 2021/2022. Approved. Clerk to post on Council website.

Wednesday	June	9 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	July	14 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	August	--	No Meeting		
Wednesday	September	8 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	October	13 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	November	10 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	December	8 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	January	12 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	February	9 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	March	9 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	April	13 th	Regular Parish Council Meeting Followed by : the Annual PARISH Meeting	Village Hall	7:00pm 8:00pm
Wednesday	May	11 th	Annual Parish COUNCIL Meeting	Village Hall	8:00pm

Tracy Thorpe, Clerk to Edale Parish Council,

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