

EDALE PARISH COUNCIL
Regular Parish Council Meeting
VIRTUAL meeting on Wednesday 14th April 2021 at 8:00p.m.
www.edaleparishcouncil.org.uk

MINUTES

Present: Councillors: Julie Morten (Chair); Joanna Collins; Cedric Gilbert; John Gould; Clerk Tracy Thorpe; DCC Cllr. Jim Perkins; and 2 members of the public.

This meeting was open to the public unless otherwise stated. ZOOM connection details were published. The Clerk advised that the meeting was being recorded.

21/04/1a Prior to starting the meeting Edale Parish Councillors and all others present observed one minute's silence to honour His Royal Highness Prince Philip, Duke of Edinburgh who sadly passed away on 9th April 2021.

21/04/1b Apologies for absence. Cllr. Morgan Jackson. Noted.

21/04/2 Declarations of interests. None.

21/04/3 Public speaking – max 10 min.

- DCC Cllr. Jim Perkins announced that this would be his final meeting as DCC Councillor. He said that he had enjoyed working with Edale Parish Council over the past 4 years and thought that a lot had been achieved in that time. On behalf of the whole Council the Chair thanked DCC Cllr. Perkins for his help and commitment and noted that he had helped to 'move mountains' with some difficult issues in Edale during his time in office.

- A member of the public reported that the road to Upper Booth was still getting congested with traffic looking for parking, and that it had been particularly bad over the Easter weekend. They stated that part of the problem was that visitors think there is a road all the way up to Kinder. Cllr. Collins said that she believed one local Parish Council had applied to Google Maps to have a misleading 'pin' moved, and it was suggested that this might help. Also, that Ordnance Survey could be asked to change their maps which shows the road through Upper Booth as a through road. The member of the public said that Upper Booth residents will try to keep a log and photos of any disruption as evidence going forwards, although in the past this had met with some hostility from people having their cars photographed.

- Cllr. Collins, in her role as High Peak Borough Councillor, reminded the Councillors that the CEO of High Peak Borough Council is intending to do a monthly bulletin to Parish Councils and has asked for input from the Parishes on what they want included (minuted 21/03/7.6). Suggestions were discussed – toilet opening times, litter management, verges. This will be an item on next month's agenda, to put together a letter outlining subjects of interest.

21/04/4 Chairman's announcements (Not for discussion)

- An official letter of thanks from the Council to Mr Nick Faulks is to be sent for his years of service as Clerk.
- An official letter of thanks from the Council to Cllr. Jim Perkins is also to be sent.

21/04/5 Minutes of previous meetings.

Minutes for the Regular (virtual) Meeting of 10th March 2021 (Circulated) were proposed for adoption as a true representation of the meeting by Cllr. Gilbert, seconded by Cllr. Collins and adopted. They were signed by the Chair, Cllr. Morten, in full view of the meeting.

21/04/6 Report on matters arising from the minutes (unless noted for discussion later in the meeting)

21/04/6.1 Emails from the public re: lines, restrictions and parking and traffic (21/03/6.1). A letter from Council updating the public on progress regarding visitor traffic issues had been published in the April edition of Ringing Roger. The Clerk passed on an email from a parish resident thanking the Council for the update and for their ongoing efforts to resolve these issues. Noted.

21/04/7 Items for discussion / decision.

21/04/7.1 Red telephone box at Upper Booth (Glass replacement). (21/03/7.1). Nothing received. Cllr. Morten is to follow up with the contractor concerned. Carried forward to the May meeting.

21/04/7.2 Report from PDNPA Covid and Beyond event. Cllr. Gould reported that he was unfortunately unable to attend. However, he had received the notes and slides from the event and reported that in the main, voluntary organisations in the Peak Park seem to have adapted well to the Covid situation.

21/04/7.3 Remote meetings update / Return to in-person meetings. The guidance has been circulated and noted. A risk assessment will be done before the first in-person meeting, which is likely to be in June.

21/04/7.4 Dates for Annual meetings. Due to the lack of a safe venue for in-person meetings in May it was resolved that the Annual meetings would be held remotely by Zoom, following the usual timeline of the second Wednesday in the month, and that both meetings would be held on the same night. Proposed by Cllr. Morten, seconded by Cllr. Collins. Unanimous. The Clerk is to publish details in Ringing Roger.

(N.B. the second Wednesday in May is the 12th not the 10th as was erroneously stated in the meeting).

- i Annual Parish Meeting (cancelled in 2020). (21/03/7.7) This will take place remotely by Zoom at 7:30pm on Wednesday 12th May 2021.
- ii Annual Parish Council Meeting. This will take place remotely by Zoom at 8:00pm on Wednesday 12th May 2021.

Cllr. Perkins left the meeting.

21/04/7.5 Annual Insurance. The renewal details have been received by the Clerk. Cost is £318.85 (last year £315.48). Clerk to go ahead with the renewal.

21/04/7.6 Clerk's subscription to Ringing Roger. This is no longer needed as the Clerk is a resident of the Parish and already subscribes at her own cost.

21/04/7.7 Edale Charities Car Park, accounting & banking procedure. The Charities Car Park re-opened at Easter and is able to be manned again. The new procedure for counting and banking the cash takings was agreed by all the Councillors. An authorised member of the public (not named here for privacy reasons) is designated to count the takings by machine and bag it for banking. They record the amounts in a spreadsheet. The Clerk meets with Cllr. Gould and together they verify the amounts against the listing. The Clerk banks the cash. To ease the operation only banknotes and full bags of change are bagged. Therefore it was further agreed that the designated member of public is authorised to keep back any extra loose change for use as a 'float' by the carpark volunteers at the next session. This amount is also noted on the spreadsheet.

Cllr. Gould also appealed for volunteers to help man the car park on behalf of the beneficiaries who are responsible for the manning. He is to put a notice to this effect in Ringing Roger.

21/04/7.8 Siting of temporary toilets at Station Yard. Cllr. Gould reported that the temporary toilets sited at the Station Yard car park had been very popular and a great success. This was a one-off action and they have now been removed. It was resolved that the cost of the temporary toilets will be paid out of the Edale Charities Car Park income as a 'discretionary exception' necessary for the running of the car park for the first two weeks after the easing of lockdown restrictions. Proposed by Cllr. Morten, seconded by Cllr. Gould. Unanimous. Cllr. Gould reported that around £1,700 had already been banked since Easter (This will appear in the April accounts).

21/04/7.9 Peak Park Parishes Forum subscription 2021/2022 – due in April. Noted.

21/04/7.10 Introduction of emergency yellow lines in areas of Edale & Rushup Edge. It was agreed that the yellow lines have made a difference to visitor parking problems, also helped by the opening of two fields for parking by local land owners. Cllr. Morten pointed out that the lines are only temporary so any problems still do need to be noted for future discussions regarding traffic and parking management.

21/04/7.11 Letter from PDNPA re. proposed area visitor management working group. Cllr. Collins volunteered to be the contact for this group with Cllr. Gould as a reserve. Clerk to send contact details to Andy Farmer at PDNPA

21/04/7.12 Letter from member of the public re: Traffic through Barber Booth. Clerk to write to Steve Alcock at DCC noting the concerns and passing on the letter from the resident.

21/04/8 Planning

New Applications :

21/04/8.1 No new applications received. Noted.

Decisions:

21/04/8.2 NP/HPK/0620/0539. Extensions to cafe and erection of facilities building at campsite. Coopers Caravan Site and Café, Grindsbrook Booth. Granted. Noted.

21/04/8.3 NP/HPK/0121/0079. New proposed outbuilding to rear garden to house sauna. Barley Butts Cottage, Barber Booth. Granted. Noted.

21/04/9 Finance.

21/04/9.1 2020/2021 Daily accounts at Year End for information. Noted

21/04/9.2 Bank Reconciliation, previously circulated to the Councillors, was approved and signed by the Chair, Cllr. Morten in full view of the meeting. The current account bank statement was shared on screen.

21/04/9.3 2020/2021 end of year budget comparison for information. Noted. The Clerk reported that she is in the process of preparing the 2020/21 pre-audit annual accounts ready for approval in May.

21/04/9.4 Asset Register. To be reviewed in May followed by an Assets Health & Safety Check to be carried out in June.

21/04/9.5 Internal Auditor. The Clerk will contact Mr J. Marriott. Approved.

21/04/9.6 RBS Business banking switch. Nothing is happening with this. It was agreed to take it off the Agenda.

21/04/9.7 Bank signatories (Ref; point 6.4 Edale Parish Council Financial Regulations). The Clerk to draft a letter to RBS re: changes in account signatories. To be signed by Cllr. Morten & Cllr. Gilbert.

21/04/9.8 Payroll:

- i. Outgoing Clerk's final pay & expenses. March 2021 (copy given to the Chair)
- ii. New Clerk's pay & expenses. March 2021 (copy given to the Chair)

All payroll documents approved and signed by the Chair (signed copies to be returned to the Clerk)

21/04/9.9 Edale Charities Car Park, distribution of funds April 2020 to March 2021. Noted.

19/04/9.10 Invoices & Disbursements: all invoices and payments approved.

| | Payee | Amount | Chq | Comment |
|------|--------------------------|----------|--------|--|
| i | N.S Faulks (ex- Clerk) | £139.59 | 001264 | March pay & allowance 119.10 expenses 20.49 |
| ii | N.S Faulks (ex-Clerk) | £14.49 | 001264 | Zoom Pro 4 th Mar-3 rd Apr |
| - | Spoiled cheque | | 001265 | Not issued |
| iii | SLCC | £85.00 | 001266 | Annual membership for Clerk |
| iv | Peak Park Parishes Forum | £12.00 | 001267 | Annual subscription |
| v | Edale Parish Church | £1745.32 | 001268 | 1/6 th share of Charities CarPark Funds 20/21 |
| vi | Edale Village Hall | £1745.32 | 001269 | 1/6 th share of Charities CarPark Funds 20/21 |
| vii | Edale Methodist Church | £1745.32 | 001270 | 1/6 th share of Charities CarPark Funds 20/21 |
| viii | Friends of Edale School | £1745.32 | 001271 | 1/6 th share of Charities CarPark Funds 20/21 |
| ix | Sustainable Edale | £1745.32 | 001272 | 1/6 th share of Charities CarPark Funds 20/21 |
| x | Edale Stepping Stones | £1745.32 | 001273 | 1/6 th share of Charities CarPark Funds 20/21 |
| xi | T. Thorpe (Clerk) | £272.64 | 001274 | March pay & allowance 238.20 expenses 34.44 |

21/04/10 Items for information.

21/04/10.1 Highways and Foot Paths issues that have been reported in the parish

- i Right of Way minor maintenance grant 2020/21. The notification of payment by BACS has been received.

21/04/10.2 Village Hall committee. Cllr. Gould reported that re-opening of the Hall will be dependant on when the nursery moves out. The AGM for the committee is to be held in May, perhaps outside but dependant on the weather. Financially the Village Hall is healthy.

21/04/10.3 Edale Charities Car Park (March)

- i Days used and remaining – 0 days used in March
- ii Funds banked - £0 banked in March

21/04/10.4 DALC circulars and Training

- i Notes from Clerk & Chair's meetings 10th March 2021. Noted.

21/04/10.5 Letter to Robert Largan MP re: PDNPA funding cut. A reply has been received. The enquiry has been passed on to the Department for Environment, Food & Rural Affairs. Noted.

21/04/10.6 PDNP Litter Picking Survey. Cllr. Gould completed this survey on behalf of the Council. He also reported that there are plenty of litter pickers available in the village but no bags and hoops. PDNPA are to supply some.

21/04/10.7 HPBC Public toilets. The new opening hours of 8am to 6pm are very welcome and have made a difference, however it was agreed that longer hours would be better.

21/04/10.8 Removal of single yellow lines outside the Old Nags Head. Parking is still an issue in this area making turning difficult. Cllr. Gould will make some notes and take photographs for the next meeting.

21/04/10.9 Wildflower seeds for land at Barber Booth. Cllr. Collins has arranged for Seven Trent to provide these.

21/04/11 Correspondence (Circulated). All correspondence noted and no action required unless stated otherwise.

21/04/11.1 Hope Valley Climate Action Newsletter (April)

21/04/11.2 Latest News from the ICO

21/04/11.3 DCC Community News (12th March & 31st March)

21/04/11.4 PDNPA Parishes Bulletin – Preparing for summer

21/04/11.5 DCC Derbyshire Beacon of Hope Awards

21/04/11.6 DCC Community Safety Update

21/04/11.7 Keep Britain Tidy – Great British Spring Clean

21/04/11.8 20's Plenty Derbyshire

21/04/11.9 Impact – New Parish Carbon Footprint Tool

21/04/11.10 Supporting the reopening of outdoor hospitality – Robert Jenrick MP

21/04/12 Next meeting(s).

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|--------------------------------|-------------------------------|---------------------|--------|
| Wednesday 12 th May | Annual Parish Meeting | Remote Zoom meeting | 7:30pm |
| Wednesday 12 th May | Annual Parish Council Meeting | Remote Zoom meeting | 8:00pm |

Tracy Thorpe, Clerk to Edale Parish Council,
Middle Ollerbrook Cottage, Ollerbrook, Edale, Hope Valley. S33 7ZG
Email: edaleparishcouncil@gmail.com