

EDALE PARISH COUNCIL
Regular Parish Council Meeting
Edale Village Hall, on Wednesday 12th June 2019 at 8:00p.m.
www.edaleparishcouncil.org.uk

MINUTES

Present: Councillors: Morgan Jackson; Cedric Gilbert; John Gould; Joanna Collins; Clerk Nick Faulks and DCC Cllr. Jim Perkins. Cllr. Collins was also representing HPBC.

This meeting was open to the public unless otherwise stated.

Due to the absence of the Chair and a Vice-Chair not having not yet been elected, the Clerk started the meeting.

19/06/1 Procedural matters

19/06/1.1 Election of Vice-Chairperson for 2019/2020, Councillor Jackson was proposed by Cllr. Gilbert, seconded by Cllr. Collins and was elected by unanimous agreement.

Vice-Chair Cllr. Jackson took over the chair.

19/06/1.2 Agreement to receive summons by email for Parish Council meeting. Cllrs. Jackson and Collins agreed to receive their summons to meetings by email.

19/06/1.3 Notification of pecuniary interests. The interest forms received by the Clerk have been submitted to HPBC.

19/06/1.4 Clerk communication with Councillors. The Clerk was authorised to use his discretion when reviewing correspondence for the agenda. Inappropriate circulars, correspondence and non-council meeting agendas, in general, are not to be listed on the Parish Council agenda.

19/06/2 Apologies for absence. Cllr. Julie Morten (accepted)

19/06/3 Declarations of interests. None.

19/06/4 Public speaking – max 10 min.

Cllr. Perkins advised that TRO's for the area around the Church are in their final stages of being passed. Zig-zag lines are to be considered outside the school entrance. A warning was requested when the white lines are to be renewed so parking can be restricted. Cllr. Perkins agreed to set up a meeting with highways.

19/06/5 Minutes of previous meetings.

Minutes for the Annual General Meeting of 15th May 2019 were proposed for adoption as a true representation of the meeting by Cllr. Gilbert, seconded by Cllr. Gould, adopted, and signed by Cllr. Jackson.

19/06/6 Chairman's announcements (Not for discussion)

An email has been received from a member of the public regarding Country Day and The People's Landscape Project. This is to be put onto the July agenda.

19/06/7 Report on matters arising from the minutes (unless noted for discussion later in the meeting)

19/06/7.1 Parish Council Archives. To be carried forward to the next meeting.

19/06/7.2 SmartWater Project. The Clerk reported there is a meeting of the Hope Valley Clerks with the Borough Council on the 17th June to discuss furthering this project.

19/06/7.3 PDNPA Appointment of Parish Members Nomination. Cllr. Ms Ginny Priestly of Bamford. Noted.

19/06/7.4 Graffiti on Bridge 57 and others. Clerk to report to Network Rail.

19/06/7.5 No Parking signs in Grindsbrook. This item was covered in public speaking.

19/06/7.6 BHIB Council Insurance renewal. The Clerk reported the price increase is due to index linking. Noted. No further action.

19/06/8 Items for discussion/ decision.

19/06/8.1 Policies and Procedures

- i Risk Management Policy. Approved and signed by Cllr. Jackson.
- ii Risk Assessment. Approved and signed by Cllr. Jackson.
- iii Freedom of Information act 2000, Transparency Code, Publication Scheme and Retention of Council Documents. Approved and signed by Cllr. Jackson.
- iv Policy for engaging with the planning system September 2015. Cllr. Gould circulated revisions for consideration at the next meeting.
- v Record of Common Land in Edale. Approved and signed by Cllr. Jackson.
- vi Members Allowance Scheme. Approved and signed by Cllr. Jackson.
- vii Mileage Allowance Rates. Approved and signed by Cllr. Jackson.
- viii Notification of Pecuniary and Other Interests. Approved and signed by Cllr. Jackson.
- ix Lone working policy. Approved and signed by Cllr. Jackson.
- x Data Protection Policy. Approved and signed by Cllr. Jackson.

- 19/06/8.2 Cllr. Gilbert was approved as the Edale Parish Council representative to The Edale Charities committee
 19/06/8.3 Councillor training. The Clerk to book Councillor training and Code of Conduct training as required.
 19/06/8.4 Salomon running festival 1st June. This item was discussed, no further action.
 19/06/8.5 Peak Park Parishes Forum seeking new management committee members. Cllr. Collins is to consider. Noted.
 19/06/8.6 PDNPA Edale Parish Statement informal consultation. Cllr. Morgan agreed to review this for a response to be agreed at the next meeting (deadline 31/07/2019).
 19/06/8.7 VE Day 75th Anniversary celebration 8-10 May 2020 (DALC). To be reviewed next year.
 19/06/8.8 Asset register health and safety check. Cllrs. Jackson and Gould to take this forward for the next meeting.

19/06/9 Planning.

- 19/06/9.1 NP/HPK/1218/1208. Holy Trinity Church Unnamed Road from Hope Road. Extension to provide toilet and alterations to porch to create disabled access. Granted. Noted.
 19/06/9.2 NP/HPK/0219/0198 & 9. Crowden Lea Barber Booth/Upper Booth Upper Booth. Internal and external repairs and improvements to the existing listed building. Removal of unauthorised Porch. Regularisation of ground source water bore hole. Granted. Noted.
 19/06/9.3 PDNPA Planning Service Parish Bulletin 26. Noted.

19/06/10 Finance.

- 19/06/10.1 2019/2020 Daily accounts for information. Noted.
 19/06/10.2 Bank Reconciliation for approval. Approved and signed by Cllr. Jackson.
 19/06/10.3 Annual accounts: Annual Governance Statement. 2018/19 was discussed, approved and signed by Cllr. Jackson as Chair, and the Clerk.
 19/06/10.4 Annual accounts: End of Year accounts, approved and signed by Cllr. Jackson. The Accounting Statements 2018/19 also approved and signed by Cllr. Jackson.
 19/06/10.5 Annual accounts: Certificate of Exemption – AGAR 2018/19 was approved and signed by the RFO\Clerk and Cllr. Jackson and will be sent to PKF Littlejohn.
 19/06/10.6 Annual accounts: Contact Details form to be completed for the Clerk and Cllr. Morten and sent to PKF Littlejohn.
 19/06/10.7 Annual accounts: Notice of Electors rights 2018/19. Approved. To be issued and posted by the Clerk by 16th June.
 19/06/10.8 Request from RBS for the Council to switch banks. To be carried forward to the next meeting.
 19/06/10.9 Bank Signatories. To be carried forward to the next meeting.
 19/06/10.10 Workplace Pensions Re-enrolment (1st November 2019). Noted. To be actioned in November.
 19/06/10.11 Payroll: Clerk’s pay and expenses May 2019. Approved and signed by Cllr. Jackson.
 19/06/10.12 Invoices: All payments approved including an additional item for W Brindley.

		Amount	Chq	Comment
i.	N S Faulks (Clerk)	£304.74	1196	May pay (£242.20) expenses (£62.54)
ii.	W Brindley	£90.00	1197	Mowing regime 1 x 3

19/06/11 Items for information.

- 19/06/11.1 Highways issues that have been reported in the parish. Noted.
 i) Edale Car Park lights. Chased by the Clerk but as yet no response received.
 ii) Road closure – Mam Nick - 4 Hours on 26th October 2019. A letter of objection to be sent to the Borough Council.
 19/06/11.2 Foot Paths and /bridleway issues that have been reported in the parish. Noted.
 i) Pennine Way footpath. Cllr. Jackson to take this forward.
 19/06/11.3 Village Hall committee. Nothing to report.
 19/06/11.4 Edale Charities Car Park.
 i) The Clerk reported he had responded to a query from one of the 2019/2020 recipients.
 ii) A note of thanks received from the Edale School for last years funds received. Noted.
 iii) A request to “tape up” the charities car park shed as part of the “BE KINDER” walk was approved providing the shed can still be used and there is no damage caused.
 19/06/11.5 DALC Circulars and Executive Members. Noted.

19/06/12 Correspondence. All correspondence noted and no action required unless stated otherwise.

- 19/06/12.1 Chapel-en-le-Frith Mobile Physiotherapy Services. The Council agreed to donate £50.00.
 19/06/12.2 Article about Hope Valley College for Parish Newsletter.
 19/06/12.3 Hayfield Parish Council – Neighbourhood Area designation.
 19/06/12.4 DCC Climate change Manifesto.
 19/06/12.5 Scope.
 19/06/12.6 Derbyshire Poppy Appeal 2019.
 19/06/12.7 PDNPA Environmental Impact Assessment Regulations and Parish Statements. Cllr. Gould to take forward.
 19/06/12.8 DCC Stop smoking campaign. Cllr. Gould to take forward.

19/06/13 Date of future meetings. Noted.

Wednesday	July	10	Regular Parish Council meeting	Village Hall	8:00pm
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