

EDALE PARISH COUNCIL
Annual General Meeting
Edale Village Hall on Wednesday 9th May 2018 at 8:00p.m.
www.edaleparishcouncil.org.uk

MINUTES

Present: Councillors: Tony Favell; Julie Morten; Rosie Rumble; Cedric Gilbert; Clerk: Nick Faulks; DCC Councillor Jim Perkins and three members of the public.

This meeting was open to the public unless otherwise stated.

18/05/1 Procedural matters.

18/05/1.1 Election of Chairperson for 2018/2019. Councillor Morten was proposed by Councillor Favell and seconded by Councillor Gilbert and was elected by unanimous agreement.

Councillor Morten took the chair.

18/05/1.2 Election of Vice-Chairperson for 2018/2019. Councillor Rumble was proposed by Councillor Gilbert and seconded by Councillor Favell and was elected by unanimous agreement.

18/05/2 Apologies for absence. HPBC Councillor Sarah Helliwell. Mr M Jackson.

18/05/3 Declarations of interests. None

18/05/4 Public speaking – max 10 min. It was reported that there is to be a visit to Kirk Yetholm by a few people from the Village and a request for matters to be talked about were requested. The national park and areas en-route are interested * It was also reported that Edale School is to form a collaboration with Hope School * The planning application for a disabled toilet at the Church has been withdrawn and other options are being investigated.

18/05/5 Minutes of previous meetings. Minutes for the Regular Meeting of 11th April 2018 were proposed for adoption as a true representation of the meeting by Cllr. Gilbert, seconded by Cllr. Rumble, adopted, and signed by Cllr. Morten.

18/05/6 Chairman's announcements (Not for discussion). None

18/05/7 Report on matters arising from the minutes (unless noted for discussion later in the meeting).

18/05/7.1 Parish Council Archives. To be carried forward to the next meeting.

18/05/7.2 Edale Twinning with Yetholm and road signs. It was reported that the signs have been approved. The Clerk to write to confirm costs and installation schedule.

18/05/7.3 Events in Edale checklist. To be carried forward to the next meeting.

18/05/7.4 Email regarding sheep in gardens. To be carried forward to the next meeting.

18/05/7.5 WW1 Commemoration 11 November 2018. DCC Cllr. Perkins confirmed the further donation of £200 to cover the cost of the beacon. As an additional celebration it was agreed to see if the one name that does not appear on the memorial can be added..

18/05/7.6 PDNPA Management Plan. Noted.

18/05/8 Items for discussion/ decision.

18/05/8.1 Vacancy in the Office of Councillor. There were three applicants but one withdrew their name. Both applicants were allowed to briefly address the council (one read by the Clerk in their absence). There followed a vote by the Council and it was approved to offer Mr Morgan Jackson the position. He will be asked to attend the next meeting to be co-opted onto the Council.

18/05/8.2 Statement of Internal Control review and adoption. Approved.

18/05/8.3 Standing Orders review and adoption.

i) Standing Orders approved

ii) Standing Order 21.a, appointment of a DPO, was suspended until further notice.

18/05/8.4 Financial Regulations review and adoption. Approved.

18/05/8.5 Policies and procedures schedule for review. Noted.

18/05/8.6 Cllr. Gilbert was approved as the Edale Parish Council representative to The Edale Charities committee.

18/05/8.7 Cllr. Gilbert was approved as the Edale Parish Council representative to Edale Village Hall committee

18/05/8.8 Cllr. Gilbert was approved as the Edale Parish Council representative to Hope Cement Liaison committee.

18/05/8.9 The schedule of meetings for 2018/2019 was approved. Cllr. Morten to book the Village Hall.

18/05/8.10 BHIB Council Insurance renewal. Approved to accept a three year agreement at 5% discount for £301.53 per year.

18/05/8.11 GDPR: The Schedule for compliance was approved. The following draft policies were approved: Retention Schedule; General Privacy Notice; Member and Staff Privacy Notice; Data Protection Policy; Consent form. The Clerk was appointed as the Data Manager (not the DPO). It was approved that the Clerk could issue documents as required on behalf of the Council.

18/05/8.12 SLCC Membership for the Clerk. It was approved that the Council will pay this subscription for the Clerk.

- 18/05/8.13 Hope Valley meeting notes Feb 2018 and next meeting 13/06/18. Noted.
 18/05/8.14 Disability and equality access at Edale Church. This item was covered in public speaking.
 18/05/8.15 Community Heartbeat Trust Annual Support (request that Council cover). It was agreed that the Council will pay for this years' maintenance charge.

18/05/9 Planning.

- 18/05/9.1 NP/HPK/0218/0103. 14 Hope Road, Edale. Decision pending. Noted
 18/05/9.2 PDNPA Planning bulletin. Noted.
 18/05/9.3 NP/HPK/0717/0789. Barn to the Rear of Bridge Cottage, Edale Road, Hope. Conversion of existing agricultural barn to single family dwelling house. Granted with conditions. Noted.

Note: This property is in the Parish of Hope but Edale sent representation to Peak Park Planning as the property is adjacent to the main access road into Edale.

18/05/10 Finance.

- 18/05/10.1 2018/2019 Daily accounts and Section 137 allowance of £7.86 for information. Noted.
 18/05/10.2 Bank Reconciliation and Bank Statements. Approved and signed by Cllr. Morten.
 18/05/10.3 2017/2018 Year end accounts approved and signed by Cllr. Morten. Internal Audit complete with no adverse comments. Noted.
 18/05/10.4 2017/2018 External Audit (PKF Littlejohn). The Clerk to prepare for the June meeting.
 18/05/10.5 HMRC Employer Bulletin. Noted.
 18/05/10.6 Payroll: Clerk's pay and expenses for April 2018 were approved and signed by Cllr. Morten.
 18/05/10.7 NJC statutory increase for Council Staff of 2% for 2018/19 approved (backdated). Performance review to be carried forward.
 18/05/10.8 Invoices: All payments approved.

		Amount	Chq	Comment
i.	N S Faulks (Clerk)	£316.68	1147	April Pay (£232.60) expenses (£84.08)
ii.	J S Marriott	£90.00	1148	Internal Audit
iii.	Julie Morten	£46.50	1146	Charity Car Park Shed
iv.	Garden Shed UK	£263.50	1145	Charity Car Park Shed
v.	D Sowerby	£500.00	1149	Work on footpath 3 Inv 24/4/18 & 29/03/18
vi.	William Brindley	£60.00	1150	Grass cutting regime 1 6/4/18 & 18/4/18
vii.	BHIB Insurance Brokers	301.53	1151	Annual Liability Insurance
viii.	SLCC	£72.00	1152	Annual Subscription
ix.	Community Heartbeat Trust	£151.20	1153	Annual maintenance for defibrillator

18/05/11 Items for information.

- 18/05/11.1 Highways issues that have been reported in the parish. Noted * Edale Car Park lights and Lanehead Green lights. Followed up by Cllr. Favell and should be sorted soon * DCC Highways say they cannot get a gritting lorry up to the School but will ensure a local contractor clears the road * Repairs to Chapel Gate. Noted * There has been a public meeting with regards to parking around the village. A number of schemes proposed but it has to cater for a wide group not just a few. This item is ongoing.
 18/05/11.2 Foot Paths and /bridleway issues that have been reported in the parish. Noted * Rights of way minor maintenance funds 2017/18 has been requested from HPBC.
 18/05/11.3 Village Hall committee. Nothing to report.
 18/05/11.4 Edale Charities Car Park. A new hut is in place * Notes of thanks from 2017/18 beneficiaries have been received * A note of thanks to the organiser for their hard work.
 18/05/11.5 Speakers at future meetings. The new ranger to be invited as a guest speaker.
 18/05/11.6 Contact list for community groups for items of interest and information. Noted. In future this item is to be removed from the agenda.
 18/05/11.7 DALC Circulars including training. Noted.

18/05/12 Correspondence. All correspondence noted and no action required unless stated otherwise.

- 18/05/12.1 Latest news from the ICO
 18/05/12.2 Derbyshire Lamp Post Poppy Campaign 2018. Clerk to chase last years poppies.
 18/05/12.3 National Rural Crime Survey 2018
 18/05/12.4 DCC Parish and Town Council Liaison Forum 10 May 2018

18/05/13 Date of future meetings. Noted

Wednesday	June	13	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	July	11	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	August	--	No Meeting		
Wednesday	September	12	Regular Parish Council Meeting	Village Hall	8:00pm

Nick Faulks, Clerk to Edale Parish Council,
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