

**EDALE PARISH COUNCIL
ANNUAL GENERAL MEETING
Edale Village Hall on Wednesday 11th May 2016 at 8:00p.m.
www.edaleparishcouncil.org.uk**

MINUTES

Present: Councillors: Tony Favell; Julie Morten; Cedric Gilbert; Rosie Rumble; Don Tennant; Clerk: Nick Faulks.

This meeting was open to the public unless otherwise stated.

16/05/1 Procedural matters.

16/05/1.1 Election of Chairperson to Edale Parish Council for 2016/2017. Councillor Favell was proposed by Councillor Morten and seconded by Councillor Gilbert and was appointed by unanimous agreement.

16/05/1.2 Election of Vice-Chairperson to Edale Parish Council for 2016/2017. Councillor Morten was proposed by Councillor Favell and seconded by Councillor Rumble and was appointed by unanimous agreement.

16/05/2 Apologies for absence. HPBC Councillor Sarah Helliwell; Andrew Bingham MP.

16/05/3 Declarations of interests. None.

16/05/4 Public speaking – max 10 min. Councillor Tennant has been approached by Rev Simon Cocksedge regarding a Civic link with Kirk Yetholm (Northern end of the Pennine Way). A formal letter is to be drafted and the matter to be placed on the agenda in June for discussion. A letter from a member of the public was tabled regarding parking issues. The Clerk was requested to reply as appropriate.

16/05/5 Minutes of previous meeting. Minutes for the meeting of 13th April 2016 were proposed for adoption as a true representation of the meeting by Cllr. Gilbert, seconded by Cllr. Morten, adopted, and signed by Cllr. Favell. It was noted, however, that subsequent to the April meeting, the commencement date for Network Rail's use of Edale Charities Car Park was changed from the 25th April to the 16th May for 6 weeks.

16/05/6 Chairman's announcements (Not for discussion). None.

16/05/7 Report on matters arising from the minutes (unless noted for discussion later in the meeting).

16/05/7.1 Parish Council Archives. No progress. To be carried forward to the next meeting.

16/05/7.2 Grass cutting tenders - regime 2 for 2016-2017. The contract has been awarded and contractor contacted.

16/05/7.3 Funding for Parish Council computer equipment. No progress. To be carried forward to the next meeting.

16/05/7.4 Edale War Memorial ownership. No progress. To be carried forward to the next meeting.

16/05/7.5 Parish Web site and Transparency Code. This matter is in progress. To be carried forward to the next meeting.

16/05/8 Items for discussion/ decision.

16/05/8.1 Cllr. Gilbert was elected as the Edale Parish Council representative to The Edale Charities committee. Proposed Cllr. Morten seconded Cllr. Tennant.

16/05/8.2 Cllr. Gilbert was elected as the Edale Parish Council representative to Edale Village Hall committee. Proposed Cllr. Morten seconded Cllr. Tennant.

16/05/8.3 Village Benches maintenance tenders. No tenders have been received. Cllr. Gilbert to approach a local contractor.

16/05/8.4 Parish Council Insurance due 01/06/2016. It was agreed to continue with the current insurers, AON, for a period of three years (at a 5% discount) and payment of the first year premium of £327.58 was approved.

16/05/8.5 Derbyshire and Derby Minerals Local Plan. It was agreed that the Council would make no comment on this consultation.

16/05/8.6 DCC High Peak Local Area Committee. It was agreed that the Clerk will investigate and report to the Council.

16/05/8.7 Parish and Town Council Liaison Forum Monday 27 June 2016. No Councillors are able to attend this meeting.

16/05/8.8 Broadband Update. Following an adverse report from a member of the public, it was agreed to forward this communication to Andrew Bingham MP.

16/05/8.9 Hope Construction Materials Liaison Meeting 07/06/2016. It was agreed that Cllrs. Favell and Gilbert would attend this meeting.

16/05/8.10 Policies and Procedures.

i. The revised Standing Orders were proposed for adoption by Cllr. Rumble, seconded by Cllr. Tennant adopted, and signed by Cllr. Favell.

ii. The revised Financial Regulations were proposed for adoption by Cllr. Rumble, seconded by Cllr. Tennant adopted, and signed by Cllr. Favell.

iii. The revised Asset Register was agreed to be a true and accurate record to the best of the knowledge of the Council. Proposed by Cllr. Morten, seconded by Cllr. Gilbert, and signed by Cllr. Favell.

16/05/8.11 Policies and procedures schedule for review. The remaining Council policies are to be circulated for review at the June Council meeting, including Equal Opportunities Policy and Complaints Procedure policy. Data protection registration is in progress.

16/05/8.12 The Schedule of meetings for 2016/2017 was approved.

16/05/9 Planning.

- 16/05/9.1 NP/HPK/0216/0134. The Hermitage, Edale. Granted. Noted.
 16/05/9.2 NP/HPK/0116/0039. Holy Trinity Church. Decision pending. Noted.
 16/05/9.3 NP/HPK/0316/0215. Edale House Hope Road Edale. Decision pending. Noted.

16/05/10 Finance.

- 16/05/10.1 2016/2017 Daily accounts for information noted and Bank reconciliation approved.
 16/05/10.2 Accounts for 2015/2016:
 i. Revised end of year accounts, adjusted by 2p due a typographical error, were approved.
 ii. Internal Audit. It was requested by the Clerk that Mr J Marriott, an internal auditor approved by DALC, be appointed as the internal auditor for Edale Parish Council 2015/2016 accounts. If appointed, the audit will take place on the 26th May at a price of £80.00 plus travel expenses. Travel expenses to be shared by Hope with Aston Parish Council. Proposed by Cllr. Favell, seconded by Cllr. Tennant and approved by the Council. The Clerk to write a letter of thanks to the retiring internal auditor.
 iii. Annual Return schedule. The revised schedule was approved with the notice of electors rights to be posted 9th June 2016. The Clerk to contact the external auditor, Grant Thornton with regard to the Annual Return date.
 16/05/10.3 Payroll: Clerk's pay and expenses April 2016 were approved and signed by Cllr. Favell. End of year 2015/16 noted.
 16/05/10.4 Cllr. Favell reported to the Council regarding the Clerk's annual review which was carried out prior to this meeting. It was recommended that the contracted hours of the Clerk be increased by three hours to twenty hours a month, which was approved. Cllr. Favell to confirm in writing.
 16/05/10.5 Invoices: All payments approved, including the additional payment for insurance (16/05/8.4).

Ref.		Amount	Chq.	Comment
10.5.1	Derbyshire County Council	£ 10.00	1039	Charities car park annual licence 2016/17
10.5.2	N S Faulks (Clerk)	£ 261.57	1040	April salary(£173.03) expenses(£88.54)
10.5.3	D J Howe	£ 70.00	1041	Mowing regime 1 15/4/16 & 03/05/16
10.5.4	Aon UK Ltd	£ 327.58	1042	Annual insurance 01/06/16 to 31/05/17

16/05/11 Items for information.

- 16/05/11.1 List of highways issues that have been reported in the parish.
 i. Drainage issue on Mam Nick. The Clerk to chase DCC.
 ii. Footpath and steps opposite Church reported. Reported. The Clerk to chase DCC.
 iii. Request for changes to parking in the village. The Clerk has responded on behalf of the Council.
 16/05/11.2 List of Paths and /bridleway issues that have been reported in the parish. Noted.
 16/05/11.3 Village Hall committee. Nothing to report.
 16/05/11.4 Edale Charities Car Park.
 i. Licence fee for 2016/2017. This has been paid.
 ii. 2015/2016 beneficiaries have been paid and letters of thanks from Edale Village Hall and Edale School noted. The 2016/2017 beneficiaries have been notified.
 iii. Request for Increased usage of the Charities Car Park. Due to the licence and planning restrictions, this is not allowed. The Clerk has responded on behalf of the Council.
 iv. Network rail use of car park moved to the 16th May for 6 weeks. Noted.
 16/05/11.5 Speakers at future meetings. The Clerk to invite a speaker for July. The earlier start at the June meeting noted.
 16/05/11.6 Contact list for community groups for items of interest and information. Noted.
 16/05/11.7 DALC Circulars. Noted.
 16/05/11.8 Newsletters from Andrew Bingham MP. Surgery dates. Noted.

16/05/12 Correspondence. All correspondence noted and no action required unless stated otherwise.

- 16/05/12.1 Winter Service Scheme 2015-16.
 16/05/12.2 Access & Rights of Way Newsletter - April 2016.
 16/05/12.3 PDNPA Press releases.
 16/05/12.4 Adoption of the High Peak Local Plan.
 16/05/12.5 Moors for the Future.
 16/05/12.6 Derbyshire County Council's Online Book Club.
 16/05/12.7 PDNPA Parishes Planning Bulletin 13. Cllr. Rumble to be booked on the Planning Seminar 25th May2016.
 16/05/12.8 PDGLA May 2016 Newsletter.

16/05/13 Date of future meetings. Noted

Wednesday	June	8 th	Peak Park Planning meeting	Village Hall	7:30pm
Wednesday	June	8 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	July	13 th	Regular Parish Council Meeting	Village Hall	8:00pm
	August		No meeting		

Nick Faulks, Clerk to Edale Parish Council,

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