

EDALE PARISH COUNCIL
Minutes for the Annual General Meeting
Edale Village Hall on Wednesday 20th May 2015 at 8:00p.m.

Present: Councillors: Cedric Gilbert (CG), Julie Morten (JM), Tony Favell (TF), Clerk: Nick Faulks (Clerk), DCC Councillor Jocelyn Street, PSCO Steve Rogers (Hope Valley Safer Neighbourhood Team Derbyshire) and 3 members of the public.

This meeting was open to the public unless otherwise stated.

15/05/1 Procedural matters.

- 15/05/1.1 The Clerk asked for nominations for Chair. Cllr. Favell was proposed by Cllr. Gilbert and seconded by Cllr. Morten and was duly elected. Cllr. Favell took the chair of the meeting.
- 15/05/1.2 Election of Vice-Chairperson. Cllr. Morten was proposed by Cllr. Favell, seconded by Cllr. Gilbert and was duly elected.
- 15/05/1.3 Casual Vacancies / Co-option of Members. A notice is to be displayed on the notice boards requesting interested parties to register their interest with the Clerk by Monday 8th May, and new members will be co-opted by the Council at the next meeting on 10th June 2015.
- 15/05/1.4 Localism Act, Code of Conduct & Register of Pecuniary and Other Interests. Noted. New register of interest form adopted.

15/05/2 Apologies for absence. HPBC Councillor Sarah Helliwell

15/05/3 Guest Speaker(s). The police stated that there had been 3 incidents in Edale since the last meeting: A severe car crash, a break in and a fire. There have been thefts from vehicles in Castleton and one vehicle stolen. It is advised that people do not leave anything on show in vehicles. The mobile police station is expected to be withdrawn from service. The police will not be having a station at Hope Clinic.

15/05/4 Declarations of interests. None.

15/05/5 Public speaking – max 10 min. DCC Cllr. Jocelyn Street reported that there is money available from the Community Leadership fund for small capital projects. DCC's decision to work on urban footpaths and not on rural ones is to be questioned.

15/05/6 Minutes of previous meeting. Minutes for the meeting of 8th April 2015 were proposed for adoption as a true representation of the meeting by Cllr. Gilbert, seconded by Cllr. Morten, adopted, and signed by Cllr. Favell.

15/05/7 Matters arising from the minutes (unless noted for discussion later in the meeting).

- 15/05/7.1 Archive for Parish documentation (15/04/6.1). To be carried forward to the next meeting.
- 15/05/7.2 Revamp/relocation of Parish Council notice boards (15/04/6.2). To be carried forward to the next meeting.
- 15/05/7.3 Grass cutting tenders for 2015-2017. Regime 2 to be re-advertised by the Clerk. **Action: Clerk.**
- 15/05/7.4 Village Benches (15/04/7.7). To be carried forward to the next meeting.
- 15/05/7.5 Parish and Town Council Liaison Forum 22 June 2015. Noted.

15/05/8 Items for discussion/ decision.

- 15/05/8.1 Cllr. Gilbert was elected as Edale Parish Council representative to The Edale Charities committee. Proposed Cllr. Favell seconded Cllr. Morten.
- 15/05/8.2 Cllr. Gilbert was elected as Election of Edale Parish Council representative to Edale Village Hall committee. Proposed Cllr. Favell seconded Cllr. Morten.
- 15/05/8.3 Diane Ashton was elected as Edale Parish Council internal auditor for 2015/2016. Proposed Cllr. Favell seconded Cllr. Gilbert.
- 15/05/8.4 Cllr. Favell was nominated as Parish Member to the National Park Authority 2015.
- 15/05/8.5 There was no Councillor proposals for membership of DALC Executive Committee.
- 15/05/8.6 Parish Council Insurance Due 1st June 2015. It was agreed to continue with the current insurers, AON, and payment of the premium of £333.21 was approved.
- 15/05/8.7 Review of recent legislation pertaining to Parish Councils. To be carried forward to the next meeting.
- 15/05/8.8 Common Land and Policy review. Cllr. Favell agreed to take this forward. **Action: TF.**
- 15/05/8.9 Transparency code for smaller authorities. Cllr. Favell agreed to take this forward. **Action: TF.**
- 15/05/8.10 Policy on mileage reimbursement. The HMRC recommended mileage allowance for use of their own car for work of 45p per mile was approved.
- 15/05/8.11 Schedule for Standing Orders and Policy review. Cllr. Favell with the Clerk to make a recommendation at the next meeting. **Action: TF/Clerk**
- 15/05/8.12 Possible housing sites - follow up discussion & next steps. Adele Metcalfe to be invited as guest speaker at the next meeting.

15/05/9 Planning.

- 15/05/9.1 NP/HPK/0315/0182. The Peak Centre. Pending. Noted.
15/05/9.2 NP/HPK/0315/0154. Edale Mill. Pending. Noted.
15/05/9.3 NP/HPK/0315/0233. The Lodge Green Acres. Pending. Noted.
15/05/9.4 NP/HPK/0415/0348. Grindslow Barn. Listed building consent. Reg 22/04/15. There were no objections from the council and the Clerk is to respond accordingly. **Action: Clerk.**
15/05/9.5 Planning application Validation checklist consultation. Noted.
15/05/9.6 NP/HPK/0415/0236. The Peak Centre. Development of low ropes/challenge course. 30/04/15 There were no objections from the council and the Clerk is to respond accordingly. **Action: Clerk.**

15/05/10 Finance.

- 15/05/10.1 The report from the internal auditor on the 2013/2014 accounts was tabled and noted. The Final Annual Accounts for 2013/2014 were approved and the annual return completed and signed by Cllr. Favell and the Clerk. The Annual Return to be sent to the external auditor Grant Thornton. It was agreed that a Council asset register would be started. **Action: Clerk.**
15/05/10.2 Daily accounts for 2014/2015 for information. Noted. Bank statement and reconciliation approved and initialled by Cllr. Favell.
15/05/10.3 Clerk pay and expenses for April 2015 approved and signed by Cllr. Favell.
The Clerk was asked to leave the room during the performance & salary review. The Council approved a 10% increase in the Clerk's pay. Workplace Pensions, the Clerk to register as the nominated contact. **Action Clerk.**
15/05/10.4 Bank Mandate. It was agreed that Cllr. Favell and Cllr. Morten would be registered as signatories in addition to Cllr. Gilbert. Until this has been actioned, it was approved that Council cheques would be signed by Cllr. Gilbert and either of the previous Councillors and signatories Sarah Helliwell or James Metcalfe.
15/05/10.5 Invoices: All payments approved including an addition invoice from D Howe of £35.00 for regime 1 mowing.

Ref.		Amount	Chq.	Comment
10.5.1	N S Faulks (Clerk)	£ 248.42	992	April salary (£157.30) expenses (£91.12)
10.5.2	Edale Village Hall	£ 37.50	989	Village Hall hire 14/01, 10/02 & 11/02/15
10.5.3	D J Howe	£ 105.00	990	Regime 1 grass 8/4/15 & 21/4/15 & 7/5/15
10.5.4	D Sowerby	£ 500.00	991	Footpath 2 final payment
10.5.5	Aon UK Ltd	£ 333.21	993	Council Insurance cover 01/06/15-31/05/16

15/05/11 Items for information.

- 15/05/11.1 A list of highways issues that have been reported in the parish. Noted. * Potholes to be reported by Cllr. Gilbert. * Road repair at Skinners Hall scheduled for week commencing 29th June 2015 for 1 week and will involve a complete continuous road closure excepting the school bus. Noted. * Temporary Road Closure - Snake Pass 01/06/15 – 15/06/15. Noted. **Action: CG**
15/05/11.2 A list of footpath issues that have been reported in the parish was tabled and noted. * The Right of Way Minor Maintenance Grant 2014/2015 of £495.00 received. * The Clerk to apply for the Right of Way Minor Maintenance Grant 2015/2016 based on the continued repair to footpath 2. **Action: Clerk.**
15/05/11.3 Village Hall committee. The Village Hall is looking to more bookings following their recent upgrade. Nothing further to report.
15/05/11.4 Edale Charities Car Park. 2014/2015 Spine Race donation still not received. Clerk to chase. **Action: Clerk.**
15/05/11.5 Speakers at future meetings. Speakers to be invited. **Action: Clerk.**
15/05/11.6 Contact list for community groups for items of interest and information. Noted.
15/05/11.7 DALC circulars. Noted.
15/05/11.8 Newsletters from Andrew Bingham MP. Noted.

15/05/12 Correspondence. All correspondence noted and no action required unless stated otherwise.

- 15/05/12.1 Derbyshire & Derby Development Plans
15/05/12.2 Moors for the Future - MoorNEWS Spring 2015
15/05/12.3 War Memorial Workshop, Derby May 21st
15/05/12.4 Derbyshire Record Office Free Recordkeeping Event 21st May
15/05/12.5 PDNPA Green Lanes Newsletter April 2015
15/05/12.6 Grant Thornton Limited Assurance Newsletter - Spring 2015

15/05/13 Date of future meetings.

Next meetings: Noted

Wednesday	June	10 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	July	8 th	Regular Parish Council Meeting	Village Hall	8:00pm
Wednesday	August	n/a	No Meeting	n/a	n/a
Wednesday	September	9 th	Regular Parish Council Meeting	Village Hall	8:00pm

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